



High School Personal Finance Course Checklist

LEAs may use the checklist below when implementing the mandatory personal finance course. Other steps may be warranted, depending on the LEA's needs and local practices.

- Determine which course(s) will meet the requirement, including:
 - Local course name(s)
 - Credit granted
 - Student grade level(s)
 - Method(s) of delivery
- Establish which graduating class will be the first to satisfy the new requirement
- Update graduation requirement policies to reflect the new requirement
- Adopt a policy allowing students to apply personal finance credit in other areas (optional)
- Revise the high school master schedule with enough sections to ensure student completion of the mandatory course
- Cross-reference allowable certifications with those of school personnel for staffing options
- Update school documents and websites to reflect changes, such as
 - Lists of graduation requirements
 - Program of study/course catalog
 - Course registration forms
- Share information about changes with students, parents, and community members