	MONDAY-4/07	TUESDAY-4/08	WEDNESDAY-4/09	THURSDAY-4/10	FRIDAY-4/11
	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
	Apply 1-1 Lima	Extend 1-1 Dasminne	Lab 1-1 Katie's Kicks	Lab 1-1 Katie's Kicks	Lab 1-1 Katie's Kicks
Microcomputer Apps Pd	Wholesale	Grocery.	Today's Lesson:	Today's Lesson:	Today's Lesson:
	Today's Lesson:	Today's Lesson:	Create a blank	Create a blank	Create a blank
	Make the changes as	Perform the tasks as	worksheet and fill in the	worksheet and fill in the	worksheet and fill in the
000	instructed in the book	instructed in the	provided information in	provided information in	provided information in
On	to the worksheet.	textbook to the table.	Table 1-7.	Table 1-7.	Table 1-7.
ا ل و	Questions: What is	Add new cell styles,	Format the worksheet	Format the worksheet	Format the worksheet
l te	Excel spreadsheet?	apply colors and	as instructed.	as instructed.	as instructed.
A	How do you enter text	headings.	Change the sheet name.	Change the sheet name.	Change the sheet name.
þ	and numbers into the	Questions: What is	Use the cell styles as	Use the cell styles as	Use the cell styles as
S P	spreadsheet?	Excel spreadsheet?	instructed.	instructed.	instructed.
d 1		How do you enter text	Questions: What is Excel	Questions: What is	Questions: What is
		and numbers into the	spreadsheet?	Excel spreadsheet?	Excel spreadsheet?
		spreadsheet?	How do you enter text	How do you enter text	How do you enter text
			and numbers into the	and numbers into the	and numbers into the
	A!	A	spreadsheet?	spreadsheet?	spreadsheet?
	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
	Watch Biz Kids Episode	Do Activity Sheets for	Watch Biz Kids Episode	Do Activity Sheets for	Watch Shark Tank for
	103 How do you get money?	Episode 103 How do	104 What can you do	Episode 104 What can	business strategies.
	Today's Lesson:	you get money? Today's Lesson:	with this money? Today's Lesson:	you do with this money?	Today's Lesson:
	•	Do Activity Sheets for	•	Today's Lesson:	Learn to negotiate
Biz Wiz Pd	Discuss way to earn	Episode 103 How do	Discuss where to put	Do Activity Sheets for	when investing in a
 <u>≶</u>	money.	you get money?	your money to save	Episode 104 What can	business.
z P	Questions: What is	Questions:	it?	you do with this	Questions: What is
d 2	currency?	How can you earn	Questions: What is	money?	an investment?
	What is bartering?	money?	investing?	Questions:	What is a percentage
		Where can you look for	What is savings?	How can you earn	of the company?
		jobs?		money?	
				Where can you look for	
				jobs?	
_p	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
Prep	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:
	Today S Lesson.	Today S Lesson.	Today's Lesson.	Today's Lesson.	Today's Lesson.
eriod					
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PD					
ω					
	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
	Apply 1-1 – Graduation	Extend 1-1: Painting	Lab 1-1 Commodity	In the Lab 1-2 Spring	In the Lab 1-3 Design
5	Flyer	lessons flyers.	Trading Flyer	Break Flyer	your own Flyer.
dμ	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:
Į į	Enter text in a Word	Use the help option.	Enter text in a Word	Insert and delete words	Insert and delete words
¥	document.	Add an art page border.	document.	as instructed.	as instructed.
) Im	Check spelling as you	Change the color of the	Check spelling as you	Change theme colors	Change theme colors
len	type.	picture border	type.	and font colors.	and font colors.
Computer Dimension 8	Format paragraphs.	Change the color and	Format paragraphs.	Insert picture and resize	Insert picture and resize
٦ ۳	Format text	saturation and c olor	Format text	it.	it.
8 Pd	Undo or redo	tone of the picture.	Undo or redo	Save and print when	Save and print when
d 4	commands or services.		commands or services.	finished.	finished.
			Add borders.		
			Insert pictures.		

	Assignment due:				
	Lesson 2: Research				
	Paper: Safely using				
	headphones.	headphones.	headphones.	headphones.	headphones.
Co	Today's Lesson:				
Computers	Apply formatting using				
ut	keyboard shortcuts.				
era	Modify paragraph				
9	indentation.	indentation.	indentation.	indentation.	indentation.
PD	Insert and edit citations.				
5	Questions: What is a				
	citation?	citation?	citation?	citation?	citation?
	How do you modify a				
	paragraph indentation?				
	Assignment due:				
	ZOGO Spot Fraud	ZOGO Spot Fraud	ZOGO Spot Fraud Before	ZOGO Protect Your	ZOGO Protect Your
Pe	Before it Happens 1-17.	Before it Happens 1-17.	it Happens 1-17.	identity Theft 1-14.	identity Theft 1-14.
ers	Today's Lesson:				
on:	Learn different types of	Learn different types of	Learn different types of	Know signs to look for	Know signs to look for
3	fraud.	fraud.	fraud.	to identify identity	to identify identity
S	Learn about fraud	Learn about fraud	Learn about fraud	theft.	theft.
Personal Money Mngt PD	involving emotions:	involving emotions:	involving emotions:	Learn how to protect	Learn how to protect
7	Phishing scams.	Phishing scams.	Phishing scams.	yourself and your	yourself and your
ďΩ	Question:	Question:	Question:	devices from identity	devices from identity
gt F	How do you spot fraud?	How do you spot fraud?	How do you spot fraud?	theft.	theft.
	How do you know what	How do you know what	How do you know what	Question:	Question:
6	kind of fraud it is?	kind of fraud it is?	kind of fraud it is?	What are different ways	How do you identify
				to protects yourself	signs of identity theft.?
				from identity theft?	
	Assignment due:				
	ZOGO Spot Fraud	ZOGO Spot Fraud	ZOGO Spot Fraud Before	ZOGO Protect Your	ZOGO Protect Your
Pe	Before it Happens 1-17.	Before it Happens 1-17.	it Happens 1-17.	identity Theft 1-14.	identity Theft 1-14.
Persona	Today's Lesson:				
na	Learn different types of	Learn different types of	Learn different types of	Know signs to look for	Know signs to look for
_	fraud.	fraud.	fraud.	to identify identity	to identify identity
0	Learn about fraud	Learn about fraud	Learn about fraud	theft.	theft.
ne	involving emotions:	involving emotions:	involving emotions:	Learn how to protect	Learn how to protect
7	Phishing scams.	Phishing scams.	Phishing scams.	yourself and your	yourself and your
Money Mngt,	Question:	Question:	Question:	devices from identity	devices from identity
gt,	How do you spot fraud?	How do you spot fraud?	How do you spot fraud?	theft.	theft.
Pd	How do you know what	How do you know what	How do you know what	Question:	Question:
7	kind of fraud it is?	kind of fraud it is?	kind of fraud it is?	What are different ways	How do you identify
				to protects yourself	signs of identity theft.?
				from identity theft?	
Bu	Assignment due:				
Business Management	Read Chapter 7.	Do Workbook Pages 91-	7 Self Assessment.	Chapter 7 Test.	Chapter 7 Test.
es	Today's Lesson:	96.	Today's Lesson:	Today's Lesson:	Today's Lesson:
N S	Workbook Pages 91-96.	Today's Lesson:	Know what the laws of	Test on Chapter 7.	Test on Chapter 7.
/aı	Questions: What is the	Workbook Pages 91-96.	supply and demand are.	Know what is the global	Know what is the global
nag	free trade area?	Questions: What is the	Questions: What is the	economy.	economy.
ger	What is an embargo?	free trade area?	law of supply?	Questions: What is the	Questions: What is the
ne		What is an embargo?	What is the law of	global economy?	global economy?
nt			demand?	What does NAFTA stand	What does NAFTA stand
Pd				for?	for?
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