

	MONDAY-1/22	TUESDAY-1/23	WEDNESDAY-1/24	THURSDAY-1/25	FRIDAY-1/26
Microcomputer Apps Pd 1	<p>Assignment due: Introduce Microcomputer Apps.</p> <p>Today's Lesson: Begin Microcomputer Apps. Show PowerPoint Presentation for Microcomputer Applications to the students. Give them a copy of the presentation.</p>	<p>Assignment due: Do Lab 1 Assignment.</p> <p>Today's Lesson: Discuss the desktop and its functions. Explain the Word Document Window. Understand a Dialog box and all of it's functions.</p> <p>Questions: What is the desktop? What is a dialog box?</p>	<p>Assignment due: Do Lab 2 Assignment</p> <p>Today's Lesson: Learn How to create folders, subfolders and move images and files into the folders.</p> <p>Questions: What is a folder? What is a subfolder?</p>	<p>Assignment due: Do Lab 3 Assignment.</p> <p>Today's Lesson: Move folders into their designed areas.</p> <p>Questions How do you move folders? How do you copy folders and files?</p>	<p>Assignment due: Exam #1</p> <p>Today's Lesson: Do Exam 1 for Windows, Dialog Boxes and Word Window.</p> <p>Questions: What is an option button? What is a check box?</p>
Biz Wiz Pd 2	<p>Assignment due: Intro to Biz Wiz.</p> <p>Today's Lesson: Discuss what the 9 weeks will cover.</p>	<p>Assignment due: Present PowerPoint.</p> <p>Today's Lesson: Discuss types of investments.</p> <p>Questions: What is venture capital? What is a collectible?</p>	<p>Assignment due: Do Logo Worksheet</p> <p>Today's Lesson: Read the slogans and determine the product for the slogan.</p> <p>Questions: What is a slogan? What is the purpose of a slogan?</p>	<p>Assignment due: Do Worksheet defining terms.</p> <p>Today's Lesson: Know what a return on investment is.</p> <p>Questions: What is a return on investment? What is Return = Current Value – Initial Value?</p>	<p>Assignment due: Team Investments.</p> <p>Today's Lesson: Break students into groups. Each group needs an analyst, controller, Trader and investment team.</p> <p>Questions: What is an analyst? What is a Controller? What is a Trader?</p>
Prep Period PD 3	<p>Assignment due: 1.</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>
Computer Dimensions 8 Pd 4	<p>Assignment due: Lab 1-1 Commodity Trading Flyer</p> <p>Today's Lesson: Enter text in a Word document. Check spelling as you type. Format paragraphs. Format text Undo or redo commands or services. Add borders. Insert pictures.</p>	<p>Assignment due: Lab 1-1 Commodity Trading Flyer</p> <p>Today's Lesson: Enter text in a Word document. Check spelling as you type. Format paragraphs. Format text Undo or redo commands or services. Add borders. Insert pictures.</p>	<p>Assignment due: In the Lab 1-2 Spring Break Flyer</p> <p>Today's Lesson: Insert and delete words as instructed. Change theme colors and font colors. Insert picture and resize it. Save and print when finished.</p>	<p>Assignment due: In the Lab 1-3 Design your own Flyer.</p> <p>Today's Lesson: Insert and delete words as instructed. Change theme colors and font colors. Insert picture and resize it. Save and print when finished.</p>	<p>Assignment due: In the Lab 1-3 Design your own Flyer.</p> <p>Today's Lesson: Insert and delete words as instructed. Change theme colors and font colors. Insert picture and resize it. Save and print when finished.</p>

Computers 9 PD 5	<p>Assignment due:</p> <p>LUNCH DUTY A</p>	<p>Assignment due:</p> <p>LUNCH DUTY A</p>	<p>Assignment due:</p> <p>LUNCH DUTY A</p>	<p>Assignment due:</p> <p>LUNCH DUTY A</p>	<p>Assignment due:</p> <p>LUNCH DUTY A</p>
Personal Money Mngt PD 6	<p>Assignment due: Dream Big: Money and Goals</p> <p>Today's Lesson: Do Lesson 2. Discuss Bucket lists. Discuss role of decision making has in achieving goals.</p> <p>Questions: What is the purpose of financial goals? What is a short-term goal?</p>	<p>Assignment due: Dream Big: Money and Goals</p> <p>Today's Lesson: Examine common obstacles to achieving goals.</p> <p>Questions: What is medium-term goals? What is long-term goals?</p>	<p>Assignment due: Road Rules: Research and Buying a Car. Student Activity Sheet: Deal or no Deal: Understanding Car Loans.</p> <p>Today's Lesson: Discuss monthly car payments. Shop for cars virtually. Understand credit and how it affects your loan and car payment?</p> <p>Questions: What is a credit score? What is a loan?</p>	<p>Assignment due: Road Rules: Research and Buying a Car. Student Activity Sheet: Deal or no Deal: Understanding Car Loans.</p> <p>Today's Lesson: Compare car prices. Determine loan and monthly payments for car payments.</p> <p>Questions: What is a credit score? What is interest?</p>	<p>Assignment due: Road Rules: Research and Buying a Car. Student Activity Sheet: Deal or no Deal: Understanding Car Loans.</p> <p>Today's Lesson: Compare car prices. Determine loan and monthly payments for car payments.</p> <p>Questions: What is a credit score? What is interest?</p>
Personal Money Mngt, Pd 7	<p>Assignment due: Dream Big: Money and Goals</p> <p>Today's Lesson: Do Lesson 2. Discuss Bucket lists. Discuss role of decision making has in achieving goals.</p> <p>Questions: What is the purpose of financial goals? What is a short-term goal?</p>	<p>Assignment due: Dream Big: Money and Goals</p> <p>Today's Lesson: Examine common obstacles to achieving goals.</p> <p>Questions: What is medium-term goals? What is long-term goals?</p>	<p>Assignment due: Road Rules: Research and Buying a Car. Student Activity Sheet: Deal or no Deal: Understanding Car Loans.</p> <p>Today's Lesson: Discuss monthly car payments. Shop for cars virtually. Understand credit and how it affects your loan and car payment?</p> <p>Questions: What is a credit score? What is a loan?</p>	<p>Assignment due: Road Rules: Research and Buying a Car. Student Activity Sheet: Deal or no Deal: Understanding Car Loans.</p> <p>Today's Lesson: Compare car prices. Determine loan and monthly payments for car payments.</p> <p>Questions: What is a credit score? What is interest?</p>	<p>Assignment due: Road Rules: Research and Buying a Car. Student Activity Sheet: Deal or no Deal: Understanding Car Loans.</p> <p>Today's Lesson: Compare car prices. Determine loan and monthly payments for car payments.</p> <p>Questions: What is a credit score? What is interest?</p>
Business Management Pd 8	<p>Assignment due: Business Management Section 1.1 Assessment</p> <p>Today's Lesson: Know what entrepreneurs do. Know the difference between entrepreneurs and managers.</p> <p>Questions: What is an entrepreneur? What is the difference between an entrepreneur and manager?</p>	<p>Assignment due: Business Management Section 1.2 Assessment</p> <p>Today's Lesson: Know what entrepreneurs do. Know the difference between entrepreneurs and managers.</p> <p>Questions: What is an entrepreneur? What is the difference between an entrepreneur and manager?</p>	<p>Assignment due: Workbook Pages 1-4</p> <p>Today's Lesson: Do Workbook Pages 1-4.</p> <p>Questions: What are conceptual skills? What is human relations skills?</p>	<p>Assignment due: Chapter 1 Self Assessment</p> <p>Today's Lesson: Do problem 7-5. Post the transactions recorded on Page 1.</p> <p>Questions: How do you post the general journal entries? Do all transactions need posted?</p>	<p>Assignment due: Chapter 1 Test.</p> <p>Today's Lesson: Test on Chapter 1.</p> <p>Questions: Why is child care an issue for business managers? What is an advantage women are seeing as a result of corporate downsizing?</p>

