	MONDAY-3/24	TUESDAY-3/25	WEDNESDAY-3/26	THURSDAY-3/27	FRIDAY-3/28
	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
Microcomputer Apps Pd	Lab 4-1 Compost.	Lab 4-1 Compost.	Lab 4-1 Compost.	Lab 1-1 Katie's Kicks	Lab 1-1 Katie's Kicks
	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:
	Type the text for the	Type the text for the	Type the text for the	Create a black	Create a black
	SmartArt.	SmartArt.	SmartArt.	worksheet and fill in the	worksheet and fill in the
	Insert pictures in the	Insert pictures in the	Insert pictures in the	provided information in	provided information in
	SmartArt as instructed.	SmartArt as instructed.	SmartArt as instructed.	Table 1-7.	Table 1-7.
β	Insert a table and	Insert a table and	Insert a table and	Format the worksheet	Format the worksheet
ıter Apps	content.	content.	content.	as instructed.	as instructed.
	Questions:	Questions:	Questions:	Change the sheet name.	Change the sheet name.
	How do you insert a	How do you insert a	How do you insert a	Use the cell styles as	Use the cell styles as
Po	table into a	table into a	table into a PowerPoint?	instructed.	instructed.
1	PowerPoint?	PowerPoint?	How do you merge cells	Questions: What is	Questions: What is
	How do you merge cells	How do you merge cells	in a table?	Excel spreadsheet?	Excel spreadsheet?
	in a table?	in a table?		How do you enter text and numbers into the	How do you enter text and numbers into the
				spreadsheet?	spreadsheet?
	Assignment due	Assignment due:	Assignment due	•	Assignment due:
	Assignment due:	Do Activity Sheets for	Assignment due:	Assignment due:	Do Activity Sheets for
	Watch Biz Kids	Episode 114 How to be	Watch Shark Tank for	Biz Kids Episode 101:	Episode 101 What is a
	Episode 114 How to	a Smart Consumer	business strategies.	What is a Biz Kid?	Biz Kid?
	be a Smart Consumer.	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:
Biz	Today's Lesson:	Do Activity Sheets for	Learn to negotiate	Learn about starting a	Do Activity Sheets for
Wiz	Discuss smart ways to	Episode 114 How to be	when investing in a	business and know	Episode 101.
z Pd	buy products.	a Smart Consumer.	business.	risks.	Questions:
d 2	Questions: What is a	Questions:	Questions: What is	Questions: What are	What is
	sale item?	What is a sale item?	an investment?	some traits of an	entrepreneurship?
	How do you search		What is a percentage	entrepreneur?	What is work readiness
	for deals at a store?	How do you search	of the company?	What are some risks	skills?
		for deals at a store?		starting a business?	
70	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
Prep Period PD 3	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:
	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
	Lesson 1 Publisher: 5k	Apply 1-1 Sale Flyer.	Do Extend 1-1	Lesson 1: Surf's up Flyer	Lesson 1: Surf's up Flyer
	Walk/Run Flyer	Today's Lesson:	Decorative Rectangle.	Today's Lesson:	Today's Lesson:
O	Today's Lesson:	Make changes to the	Today's Lesson:	Change theme colors.	Change theme colors.
8	Check spelling as you	House for Sale flyer as	Create the Register to	Insert digital pictures in	Insert digital pictures in
lgu	type.	instructed.	Vote Flyer with the	a Word document.	a Word document.
ter	Format text and autofit.	Insert images as shown	content on the Lessons	Resize and format	Resize and format
₫.	Use graphics.	in the instructions.	drive.	pictures.	pictures.
Computer Dimension	Insert a photo.	Questions: How do you	Questions:	Add a page border	Add a page border
Sus	Move, align and resize	use bestfit in Publisher?	How do you draw	Adjust spacing	Adjust spacing
l on	objects.	How do you delete text	textbox in Publisher?	Correct errors and	Correct errors and
∞	Print flyer.	boxes not being used?	How do you overlap	revise a document.	revise a document.
Pd	Questions: How do you		pictures?		
4	insert a picture in				
	Publisher?				
	How do you format				
	text?				

	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
	Assignment due.	Assignment due.	Assignment due.	Lesson 2: Research	Lesson 2: Research
	Today's Lesson:	Today's Lesson:	Today's Lesson:	Paper: Safely using	Paper: Safely using
	,	,	,	headphones.	headphones.
C				Today's Lesson:	Today's Lesson:
l B				Apply formatting using	Apply formatting using
pu.				keyboard shortcuts.	keyboard shortcuts.
Computers				Modify paragraph	Modify paragraph
9				indentation.	indentation.
PD				Insert and edit citations.	Insert and edit citations.
5				Questions: What is a	Questions: What is a
				citation?	citation?
				How do you modify a	How do you modify a
				paragraph indentation?	paragraph indentation?
	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
	ZOGO Live on a Budget	ZOGO Buy a Car 1-13.	ZOGO Buy a Car 1-13.	GAP Credit Union	ZOGO Rent an
P	1-16.	Today's Lesson:	Today's Lesson:	Representative.	Apartment 1-10.
ers	Today's Lesson:	Know how to know if	Know how to know if	Today's Lesson:	Today's Lesson:
9	Learn how to budget	the price is right.	the price is right.	Learn ways to borrow	Learn how to budget to
Personal Money Mngt	your money.	How to finance a car.	How to finance a car.	money.	pay rent.
ō	Question:	Question:	Question:	Learn how interest adds	Learn how to find and
ne)	What is a way to apply	How do you finance a	How do you finance a	onto borrowed money.	look at sites for
Š	for credit?	car?	car?	Question:	apartments and pricing.
gnl	What is good credit?	How can you choose the	How can you choose the	What are ways to	Question:
t PD		right car with the right	right car with the right	borrow money?	What is a way to find an
D 6		price?	price?	How do you calculate	apartment?
				interest onto borrowing money?	How should the price of rent be budgeted in
				money:	your income?
	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
	ZOGO Live on a Budget	ZOGO Buy a Car 1-13.	ZOGO Buy a Car 1-13.	GAP Credit Union	ZOGO Rent an
P	1-16.	Today's Lesson:	Today's Lesson:	Representative.	Apartment 1-10.
Personal	Today's Lesson:	Know how to know if	Know how to know if the	Today's Lesson:	Today's Lesson:
)na	Learn how to budget	the price is right.	price is right.	Learn ways to borrow	Learn how to budget to
	your money.	How to finance a car.	How to finance a car.	money.	pay rent.
or	Question:	Question:	Question:	Learn how interest adds	Learn how to find and
ıey	What is a way to apply	How do you finance a	How do you finance a	onto borrowed money.	look at sites for
3	for credit?	car?	car?	Question:	apartments and pricing.
Money Mngt,	What is good credit?	How can you choose the right car with the	How can you choose the right car with the right	What are ways to borrow money?	Question: What is a way to find an
;, Pd		right price?	price?	How do you calculate	apartment?
d 7		biic prioc:	price.	interest onto borrowing	How should the price of
				money?	rent be budgeted in
					your income?
B -	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
Business Management Pd	Section 5.1 Assessment	Section 5.2 Assessment	Chapter 5 Self	Chapter 5 Test	Chapter 5 Test
ine 	Today's Lesson:	Today's Lesson:	Assessment.	Today's Lesson:	Today's Lesson:
SS	Know different laws that affect business	Know the importance of Employment Laws.	Today's Lesson: Do Chapter 5 Self	Test on Chapter 5. Questions : What is a	Test on Chapter 5. Questions : What is a
Ma		Questions: What are	Assessment.	strike?	strike?
na	operations. Questions: What is	the major employment	Questions: What is	What is Uniform	What is Uniform
ger	Corporate law?	laws?	trademark?	Commercial Code?	Commercial Code?
nei	What is Tax law?	What is the importance	What is a patent?	Commercial Code:	commercial code:
1 +	TTIACIS TAX IUW;	of Fair Labor standards	Titlat is a paterit:		
Pd 8		Act?			
س ا					