

	MONDAY-1/29	TUESDAY-1/30	WEDNESDAY-1/31	THURSDAY-2/01	FRIDAY-2/02
Microcomputer Apps Pd 1	<p><b>Assignment due:</b> Introduce Microcomputer Apps.</p> <p><b>Today's Lesson:</b> Begin Microcomputer Apps. Show PowerPoint Presentation for Microcomputer Applications to the students. Give them a copy of the presentation.</p>	<p><b>Assignment due:</b> Do Lab 1 Assignment.</p> <p><b>Today's Lesson:</b> Discuss the desktop and its functions. Explain the Word Document Window. Understand a Dialog box and all of it's functions.</p> <p><b>Questions:</b> What is the desktop? What is a dialog box?</p>	<p><b>Assignment due:</b> Do Lab 2 Assignment</p> <p><b>Today's Lesson:</b> Learn How to create folders, subfolders and move images and files into the folders.</p> <p><b>Questions:</b> What is a folder? What is a subfolder?</p>	<p><b>Assignment due:</b> Do Lab 3 Assignment.</p> <p><b>Today's Lesson:</b> Move folders into their designed areas.</p> <p><b>Questions</b> How do you move folders? How do you copy folders and files?</p>	<p><b>Assignment due:</b> Exam #1</p> <p><b>Today's Lesson:</b> Do Exam 1 for Windows, Dialog Boxes and Word Window.</p> <p><b>Questions:</b> What is an option button? What is a check box?</p>
Biz Wiz Pd 2	<p><b>Assignment due:</b> Poster Project.</p> <p><b>Today's Lesson:</b> Break students into groups. Each group needs an analyst, controller, Trader and investment team.</p> <p><b>Questions:</b> What is an analyst? What is a Controller? What is a Trader?</p>	<p><b>Assignment due:</b> Poster Project.</p> <p><b>Today's Lesson:</b> Break students into groups. Create a poster for their business and product or service.</p> <p><b>Questions:</b> What is an analyst? What is a Controller? What is a Trader?</p>	<p><b>Assignment due:</b> Poster Project.</p> <p><b>Today's Lesson:</b> Break students into groups. Create a poster for their business and product or service.</p> <p><b>Questions:</b> What is an analyst? What is a Controller? What is a Trader?</p>	<p><b>Assignment due:</b> Poster Project.</p> <p><b>Today's Lesson:</b> Break students into groups. Create a poster for their business and product or service.</p> <p><b>Questions:</b> What is an analyst? What is a Controller? What is a Trader?</p>	<p><b>Assignment due:</b> Poster Project.</p> <p><b>Today's Lesson:</b> Break students into groups. Create a poster for their business and product or service.</p> <p><b>Questions:</b> What is an analyst? What is a Controller? What is a Trader?</p>
Prep Period PD 3	<p><b>Assignment due:</b> 1.</p> <p><b>Today's Lesson:</b></p>	<p><b>Assignment due:</b></p> <p><b>Today's Lesson:</b></p>	<p><b>Assignment due:</b></p> <p><b>Today's Lesson:</b></p>	<p><b>Assignment due:</b></p> <p><b>Today's Lesson:</b></p>	<p><b>Assignment due:</b></p> <p><b>Today's Lesson:</b></p>
Computer Dimensions 8 Pd 4	<p><b>Assignment due:</b> In the Lab 1-3 Design your own Flyer.</p> <p><b>Today's Lesson:</b> Create your own Flyer with your own idea. Include heading, body, signature line, three bulleted items, and a picture and border.</p> <p><b>Questions:</b> What is a border? How do you change the color of a border?</p>	<p><b>Assignment due:</b> In the Lab 1-3 Design your own Flyer.</p> <p><b>Today's Lesson:</b> Create your own Flyer with your own idea. Include heading, body, signature line, three bulleted items, and a picture and border.</p> <p><b>Questions:</b> What is a border? How do you change the color of a border?</p>	<p><b>Assignment due:</b> In the Lab 1-3 Design your own Flyer.</p> <p><b>Today's Lesson:</b> Create your own Flyer with your own idea. Include heading, body, signature line, three bulleted items, and a picture and border.</p> <p><b>Questions:</b> What is a border? How do you change the color of a border?</p>	<p><b>Assignment due:</b> In the Lab 1-3 Design your own Flyer.</p> <p><b>Today's Lesson:</b> Create your own Flyer with your own idea. Include heading, body, signature line, three bulleted items, and a picture and border.</p> <p><b>Questions:</b> What is a border? How do you change the color of a border?</p>	<p><b>Assignment due:</b> In the Lab 1-3 Design your own Flyer.</p> <p><b>Today's Lesson:</b> Create your own Flyer with your own idea. Include heading, body, signature line, three bulleted items, and a picture and border.</p> <p><b>Questions:</b> What is a border? How do you change the color of a border?</p>

Computers 9 PD 5	<p><b>Assignment due:</b></p> <p><b>LUNCH DUTY A</b></p>	<p><b>Assignment due:</b></p> <p><b>LUNCH DUTY A</b></p>	<p><b>Assignment due:</b></p> <p><b>LUNCH DUTY A</b></p>	<p><b>Assignment due:</b></p> <p><b>LUNCH DUTY A</b></p>	<p><b>Assignment due:</b></p> <p><b>LUNCH DUTY A</b></p>
Personal Money Mngt PD 6	<p><b>Assignment due:</b> Lesson 2: Dream Big: Money and Goals <b>Today's Lesson:</b> Do Lesson 2. Discuss Bucket lists. Discuss role of decision making has in achieving goals. <b>Questions:</b> What is the purpose of financial goals? What is a short-term goal?</p>	<p><b>Assignment due:</b> Lesson 2: Dream Big: Money and Goals <b>Today's Lesson:</b> Examine common obstacles to achieving goals. <b>Questions:</b> What is medium-term goals? What is long-term goals?</p>	<p><b>Assignment due:</b> Lesson 3: Road Rules: Research and Buying a Car. Student Activity Sheet: Deal or no Deal: Understanding Car Loans. <b>Today's Lesson:</b> Discuss monthly car payments. Shop for cars virtually. Understand credit and how it affects your loan and car payment? <b>Questions:</b> What is a credit score? What is a loan?</p>	<p><b>Assignment due:</b> Lesson 3: Road Rules: Research and Buying a Car. Student Activity Sheet: Deal or no Deal: Understanding Car Loans. <b>Today's Lesson:</b> Compare car prices. Determine loan and monthly payments for car payments. <b>Questions:</b> What is a credit score? What is interest?</p>	<p><b>Assignment due:</b> Lesson 3: Road Rules: Research and Buying a Car. Student Activity Sheet: Deal or no Deal: Understanding Car Loans. <b>Today's Lesson:</b> Compare car prices. Determine loan and monthly payments for car payments. <b>Questions:</b> What is a credit score? What is interest?</p>
Personal Money Mngt, Pd 7	<p><b>Assignment due:</b> Lesson 2: Dream Big: Money and Goals <b>Today's Lesson:</b> Do Lesson 2. Discuss Bucket lists. Discuss role of decision making has in achieving goals. <b>Questions:</b> What is the purpose of financial goals? What is a short-term goal?</p>	<p><b>Assignment due:</b> Lesson 2: Dream Big: Money and Goals <b>Today's Lesson:</b> Examine common obstacles to achieving goals. <b>Questions:</b> What is medium-term goals? What is long-term goals?</p>	<p><b>Assignment due:</b> Lesson 3: Road Rules: Research and Buying a Car. Student Activity Sheet: Deal or no Deal: Understanding Car Loans. <b>Today's Lesson:</b> Discuss monthly car payments. Shop for cars virtually. Understand credit and how it affects your loan and car payment? <b>Questions:</b> What is a credit score? What is a loan?</p>	<p><b>Assignment due:</b> Lesson 3: Road Rules: Research and Buying a Car. Student Activity Sheet: Deal or no Deal: Understanding Car Loans. <b>Today's Lesson:</b> Compare car prices. Determine loan and monthly payments for car payments. <b>Questions:</b> What is a credit score? What is interest?</p>	<p><b>Assignment due:</b> Lesson 3: Road Rules: Research and Buying a Car. Student Activity Sheet: Deal or no Deal: Understanding Car Loans. <b>Today's Lesson:</b> Compare car prices. Determine loan and monthly payments for car payments. <b>Questions:</b> What is a credit score? What is interest?</p>
Business Management Pd 8	<p><b>Assignment due:</b> Section 2.1 Assessment <b>Today's Lesson:</b> Do Section 2.1 Assessment <b>Questions:</b> How did the industrial Revolution create a new need for management? What are the principles of scientific management?</p>	<p><b>Assignment due:</b> Section 2.2 Assessment. <b>Today's Lesson:</b> Do Section 2.2 Assessment. <b>Questions:</b> What is scientific management? What is hierarchy of needs?</p>	<p><b>Assignment due:</b> Workbook Pages 17-20. <b>Today's Lesson:</b> Do Workbook Pages 17-20. <b>Questions:</b> What is scientific management? What is hierarchy of needs?</p>	<p><b>Assignment due:</b> Self Assessment 2 <b>Today's Lesson:</b> Do Self Assessment 2 <b>Questions:</b> What Act are monopolies illegal under? Who was Theory Z developed by?</p>	<p><b>Assignment due:</b> Test on Chapter 2. <b>Today's Lesson:</b> Chapter 2 Test. <b>Questions:</b> What is a monopoly? What is the Japanese style of management?</p>