

	MONDAY-5/12	TUESDAY-5/13	WEDNESDAY-5/14	THURSDAY-5/15	FRIDAY-5/16
Microcomputer Apps Pd 1	<b>Assignment due:</b> Lab 2-1 Aylin Insurance Premium Analysis. <b>Today's Lesson:</b> Use Flash Fill. Enter formulas using the keyboard. Enter formulas using Point mode. Apply the MAX, MIN, and AVER functions. <b>Questions:</b> What is Flash Fill? How do you enter a formula?	<b>Assignment due:</b> Lab 2-1 Aylin Insurance Premium Analysis. <b>Today's Lesson:</b> Use Flash Fill. Enter formulas using the keyboard. Enter formulas using Point mode. Apply the MAX, MIN, and AVER functions. <b>Questions:</b> What is Flash Fill? How do you enter a formula?	<b>Assignment due:</b> Lab 2-1 Aylin Insurance Premium Analysis. <b>Today's Lesson:</b> Use Flash Fill. Enter formulas using the keyboard. Enter formulas using Point mode. Apply the MAX, MIN, and AVER functions. <b>Questions:</b> What is Flash Fill? How do you enter a formula?	<b>Assignment due:</b> Lab 2-2 International Moving Company Report. <b>Today's Lesson:</b> Enter the Worksheet title and subtitle. Fill in the contents from Table 2-7 <b>Questions:</b> What is Excel spreadsheet? How do you enter text and numbers into the spreadsheet?	<b>Assignment due:</b> Lab 2-2 International Moving Company Report. <b>Today's Lesson:</b> Enter the Worksheet title and subtitle. Fill in the contents from Table 2-7 <b>Questions:</b> What is Excel spreadsheet? How do you enter text and numbers into the spreadsheet?
Biz Wiz Pd 2	<b>Assignment due:</b> Watch Biz Kids Episode 108 How to succeed without even trying! <b>Today's Lesson:</b> Discuss where to put your money. <b>Questions:</b> What is a bank? What is a mutual fund?	<b>Assignment due:</b> Do Activity Sheets for Episode 108 How to succeed without even trying! <b>Today's Lesson:</b> Do Activity Sheets for Episode 108 Money Moves. <b>Questions:</b> How can you earn money? Where can you look for jobs?	<b>Assignment due:</b> Watch Biz Kids Episode 109 Cash and Credit <b>Today's Lesson:</b> Discuss where to put your money. <b>Questions:</b> What is a bank? What is a mutual fund?	<b>Assignment due:</b> Do Activity Sheets for Episode 109 Cash and Credit <b>Today's Lesson:</b> Do Activity Sheets for Episode 109 Cash and Credit <b>Questions:</b> How can you earn money? Where can you look for jobs?	<b>Assignment due:</b> Shark Tank Worksheet <b>Today's Lesson:</b> Analyze Shark Tank and answer questions on the worksheet. <b>Questions:</b> How can you earn money? Where can you look for jobs?
Prep Period PD 3	<b>Assignment due:</b>  <b>Today's Lesson:</b>	<b>Assignment due:</b>  <b>Today's Lesson:</b>	<b>Assignment due:</b>  <b>Today's Lesson:</b>	<b>Assignment due:</b>  <b>Today's Lesson:</b>	<b>Assignment due:</b>  <b>Today's Lesson:</b>
Computer Dimension 8 Pd 4	<b>Assignment due:</b> Lab 1-1 Bake. <b>Today's Lesson:</b> Insert pictures into slides with and without content placeholders Move and resize pictures. Change font size and color. Duplicate slides.	<b>Assignment due:</b> Lab 1-2 History Museum. <b>Today's Lesson:</b> Select and change a document theme and variant. Create a title slide and text slide with a multilevel bulleted list. Add new slides and change slide layouts.	<b>Assignment due:</b> Lab 1-3 Construction <b>Today's Lesson:</b> Create a slide show using the pictures on the Lessons drive. Promote the Building Technology Program at school.	<b>Assignment due:</b> Self-PowerPoint Project <b>Today's Lesson:</b> Create a slide show about themselves. Insert pictures. Change fonts and colors.	<b>Assignment due:</b> Self-PowerPoint Project <b>Today's Lesson:</b> Create a slide show about themselves. Insert pictures. Change fonts and colors.
Computer	<b>Assignment due:</b> Extend 3-1 Swimming. <b>Today's Lesson:</b> Change theme colors.	<b>Assignment due:</b> Lab 3-1 Yellowstone Park. <b>Today's Lesson:</b> Insert an audio clip.	<b>Assignment due:</b> Lab 3-1 Yellowstone Park. <b>Today's Lesson:</b> Change theme colors.	<b>Assignment due:</b> Lab 3-2 Yellowstone Park. <b>Today's Lesson:</b> Insert an audio clip.	<b>Assignment due:</b> Lab 3-2 Yellowstone Park. <b>Today's Lesson:</b> Insert an audio clip.

	<p>Change a theme and variant on one slide. Print handouts.</p> <p><b>Questions:</b> How do you change the variant? How do you control animation timing?</p>	<p>Control audio and video clips. Insert entrance, emphasis, and exit effects. Control animation timing</p> <p><b>Questions:</b> How do you insert an audio clip? How do you insert a video clip?</p>	<p>Change a theme and variant on one slide. Print handouts.</p> <p><b>Questions:</b> How do you change the variant? How do you control animation timing?</p>	<p>Control audio and video clips. Insert entrance, emphasis, and exit effects. Control animation timing</p> <p><b>Questions:</b> How do you insert an audio clip? How do you insert a video clip?</p>	<p>Control audio and video clips. Insert entrance, emphasis, and exit effects. Control animation timing</p> <p><b>Questions:</b> How do you insert an audio clip? How do you insert a video clip?</p>
Personal Money Mngt PD 6	<p><b>Assignment due:</b> ZOGO Evaluate a Stock Modules 1-8.</p> <p><b>Today's Lesson:</b> Know what are a balance sheet, income statement and cashflow statements.</p> <p><b>Question:</b> What is a balance sheet? What is an income statement?</p>	<p><b>Assignment due:</b> ZOGO Evaluate a Stock Modules 1-8.</p> <p><b>Today's Lesson:</b> Know what are a balance sheet, income statement and cashflow statements.</p> <p><b>Question:</b> What is a balance sheet? What is an income statement?</p>	<p><b>Assignment due:</b> ZOGO Evaluate a Stock Modules 1-8.</p> <p><b>Today's Lesson:</b> Know what are a balance sheet, income statement and cashflow statements.</p> <p><b>Question:</b> What is a balance sheet? What is an income statement?</p>	<p><b>Assignment due:</b> ZOGO Evaluate a Stock Modules 1-8.</p> <p><b>Today's Lesson:</b> Know what are a balance sheet, income statement and cashflow statements.</p> <p><b>Question:</b> What is a balance sheet? What is an income statement?</p>	<p><b>Assignment due:</b> Make up incomplete assignments.</p> <p><b>Today's Lesson:</b> Do incomplete assignments.</p> <p><b>Question:</b></p> <p><b>PROM EARLY DISMISSAL.</b></p>
Personal Money Mngt, Pd 7	<p><b>Assignment due:</b> ZOGO Evaluate a Stock Modules 1-8.</p> <p><b>Today's Lesson:</b> Know what are a balance sheet, income statement and cashflow statements.</p> <p><b>Question:</b> What is a balance sheet? What is an income statement?</p>	<p><b>Assignment due:</b> ZOGO Evaluate a Stock Modules 1-8.</p> <p><b>Today's Lesson:</b> Know what are a balance sheet, income statement and cashflow statements.</p> <p><b>Question:</b> What is a balance sheet? What is an income statement?</p>	<p><b>Assignment due:</b> ZOGO Evaluate a Stock Modules 1-8.</p> <p><b>Today's Lesson:</b> Know what are a balance sheet, income statement and cashflow statements.</p> <p><b>Question:</b> What is a balance sheet? What is an income statement?</p>	<p><b>Assignment due:</b> ZOGO Evaluate a Stock Modules 1-8.</p> <p><b>Today's Lesson:</b> Know what are a balance sheet, income statement and cashflow statements.</p> <p><b>Question:</b> What is a balance sheet? What is an income statement?</p>	<p><b>Assignment due:</b> Make up incomplete assignments.</p> <p><b>Today's Lesson:</b> Do incomplete assignments.</p> <p><b>Question:</b></p> <p><b>PROM EARLY DISMISSAL.</b></p>
Business Management Pd 8	<p><b>Assignment due:</b> Read Section 11.1 Do Section Assessment 11.1.</p> <p><b>Today's Lesson:</b> Know how managers use computers to design, engineer, and produce products. Know the two types of operating systems differ</p> <p><b>Questions:</b> What is operations management? What is the role of operations managers?</p>	<p><b>Assignment due:</b> Read Section 11.2 Do Section Assessment 11.2.</p> <p><b>Today's Lesson:</b> Know how managers design jobs. Know the role of OSHA.</p> <p><b>Questions:</b> What are factors affecting the physical work environment? What is the role of the OSHA?</p>	<p><b>Assignment due:</b> Workbook Pages 161-164</p> <p><b>Today's Lesson:</b> Do Workbook Pages 161-164</p> <p><b>Questions:</b> What is continuous flow system? What is intermittent flow system?</p>	<p><b>Assignment due:</b> Chapter 11-1 Self Assessment.</p> <p><b>Today's Lesson:</b> Do Chapter 11 Self Assessment.</p> <p><b>Questions:</b> What is an activity schedule? What is facilities layout?</p>	<p><b>Assignment due:</b> Test on Chapter 11</p> <p><b>Today's Lesson:</b> Test on Chapter 11.</p> <p><b>Questions:</b> What is an activity schedule? What is facilities layout?</p>