

	MONDAY-9/28	TUESDAY-9/29	WEDNESDAY-9/30	THURSDAY-10/01	FRIDAY-10/02
Biz Wiz/Comp 7 Pd 1	Assignment due: Today's Lesson: Questions: NO SCHOOL TEACHERS IN SERVICE	Assignment due: Lab 1-2 Spring Break Flyer. Today's Lesson: Enter text in a Word document. Check spelling as you type. Format paragraphs. Format text Undo or redo commands or services.	Assignment due: Design your own flyer. Today's Lesson: Using what you learned in this lesson, students will create their own flyer. Must include, heading, picture, page border, short paragraph, 3-4 bulleted items and signature line. Questions: What is a Flyer? What is a signature line?	Assignment due: Design your own flyer. Today's Lesson: Using what you learned in this lesson, students will create their own flyer. Must include, heading, picture, page border, short paragraph, 3-4 bulleted items and signature line. Questions: What is a Flyer? What is a signature line?	Assignment due: Today's Lesson: Questions: NO CLASS
Pd 2	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:
Computers 6 PD 3	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:
Accounting Pd 4	Assignment due: Today's Lesson: Questions: NO SCHOOL TEACHERS IN SERVICE	Assignment due: Problem 3-3 Today's Lesson: Read Chapter 3 Sect 3. Owner's equity is changed by revenue, expenses, investments and withdrawals. Questions: What is revenue? What is an expense?	Assignment due: Problem 3-4, 3-5 and 3-6. Today's Lesson: Do Problem 3-4, 3-5, and 3-6. Questions: What is an asset? What is a liability? What is owner's equity?	Assignment due: Problem 3-7. Today's Lesson: Do Problem 3-7. Determine the increases and decreases from the business transactions. Questions: What classification is Office Equipment? What classification is accounts payable?	Assignment due: Problem 3-8. Today's Lesson: Do Problem 3-8. Determine the increases and decreases from the business transactions. Questions: What classification is Office Furniture? What classification is accounts receivable?
Computers 9 PD 5	Assignment due: Today's Lesson: Questions: NO SCHOOL TEACHERS IN SERVICE	Assignment due: Lab 3-2 Rosewood Letterhead. Today's Lesson: Create the letter and letterhead on Page 181. Insert the table and contents. Questions: What is a header? What is a signature line?	Assignment due: Lesson 3: Spokes PowerPoint. Today's Lesson: Color a photo. Add an artistic effect to a photo. Align paragraphs. Change views. Ungroup, change the color of, and regroup and illustration.	Assignment due: Lesson 3: Spokes PowerPoint. Today's Lesson: Insert an audio clip. Control audio and video clips. Insert entrance, emphasis, and exit effects. Control animation timing Questions: How do you insert an audio clip?	Assignment due: Lesson 3: Spokes PowerPoint. Today's Lesson: Color a photo. Add an artistic effect to a photo. Align paragraphs. Change views. Ungroup, change the color of, and regroup and illustration.

			Copy a slide element from one slide to another. Questions: How do you ungroup an illustration? How do you copy a slide element?	How do you insert a video clip?	Copy a slide element from one slide to another. Questions: How do you ungroup an illustration? How do you copy a slide element?
Digital Media & Design Pd 6	Assignment due: Today's Lesson: Questions: NO SCHOOL TEACHERS IN SERVICE	Assignment due: Do Part 1 Internship, Project 1:Ocean Action Project 1, Lesson 4: Adding new section types. Today's Lesson: Embed a google map. Insert a divider. Questions: How do you embed a google map? How do you insert a divider?	Assignment due: Do Part 1 Internship, Project 1:Ocean Action Project 1, Lesson 5: Applying Finishing Touches Today's Lesson: Customize navigation settings. Adding a footer. Linking objects to site pages. Publishing a site. Questions: How do you link objects to pages? How do you publish your site?	Assignment due: Do Part 1 Internship, Project 1:Ocean Action Project 1, Lesson 5: Applying Finishing Touches Today's Lesson: Customize navigation settings. Adding a footer. Linking objects to site pages. Publishing a site. Questions: How do you link objects to pages? How do you publish your site?	Assignment due: Do Part 1 Internship, Project 1:Ocean Action Project 1, Lesson 5: Applying Finishing Touches Today's Lesson: Customize navigation settings. Adding a footer. Linking objects to site pages. Publishing a site. Questions: How do you link objects to pages? How do you publish your site?
Intro to Business Pd 7	Assignment due: Today's Lesson: Questions: NO SCHOOL TEACHERS IN SERVICE	Assignment due: Video Discussion Today's Lesson: Watch video on Business Ethics. Questions: How do you make an ethical business decision? What is integrity?	Assignment due: Chapter 4 Review Today's Lesson: Do Using Business Key Words and Review What You learned. Questions: What is OSHA? What does the FDA do?	Assignment due: Workbook pages 21-26. Today's Lesson: Do Key Words, Key Concepts, Reading Skills, and Analytical Skills. Questions: What is a sweatshop? What is a code of ethics?	Assignment due: Code of Ethics Worksheet. Today's Lesson: Research company's code of ethics. List components that are the same and different. Questions: Would a dress code be included in a code of ethics? Would how you treat others be in a code of ethics?
Prep Period Pd 8	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson: