	MONDAY-3/03	TUESDAY-3/04	WEDNESDAY-3/05	THURSDAY-3/06	FRIDAY-3/07
	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
	Lesson 4 Creating and	Lesson 4 Creating and	Lesson 4 Creating and	Lesson 4 Creating and	Lesson 4 Creating and
Microcomputer Apps Pd	Formatting Information	Formatting Information	Formatting Information	Formatting Information	Formatting Information
	Graphs in PowerPoint.	Graphs in PowerPoint.	Graphs in PowerPoint.	Graphs in PowerPoint.	Graphs in PowerPoint.
	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:
	Insert a SmartArt	Create a format a chart.	Separate a pie chart	Change table text	Insert a SmartArt
	graphic.	Rotate a chart.	slice.	alignment and	graphic.
	Insert images from a file	Change the chart title	Create and format a	orientation.	Insert images from a file
	into SmartArt graphic.	and legend.	table.	Add a image to a table.	into SmartArt graphic.
pu	Format a SmartArt	Questions:	Insert a symbol in a	Questions:	Format a SmartArt
te	Graphic.	What is a SmartArt	table.	What is a SmartArt	Graphic.
Þ	Convert text to a	graphic?	Questions:	graphic?	Convert text to a
b	SmartArt Graphic.	How do you convert	What is a SmartArt	How do you convert	SmartArt Graphic.
S P	Questions:	text to a SmartArt	graphic?	text to a SmartArt	Questions:
d 1	What is a SmartArt	graphic?	How do you convert text	graphic?	What is a SmartArt
-	graphic?	8	to a SmartArt graphic?	8. 4.1.1.1	graphic?
	How do you convert		to a smart are grapme.		How do you convert
	text to a SmartArt				text to a SmartArt
	graphic?				graphic?
	Stupine.				grapine.
	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
	Watch Biz Kids	Do Activity Sheets for	Watch Biz Kids	Do Activity Sheets for	Watch Sharktank for
	Episode 107 A Biz:	Episode 107 A Biz: What	Episode 108 How to	Episode 108 How to	business strategies.
	What is it?	is it?	succeed without even	succeed without even	Today's Lesson:
	Today's Lesson:	Today's Lesson:	trying!	trying!	Learn to negotiate
Biz Wiz Pd		Do Activity Sheets for		Today's Lesson:	_
8	Discuss where to put	Episode 105 Money	Today's Lesson:	Do Activity Sheets for	when investing in a
iz F	your money.	Moves.	Discuss where to put	Episode 108 Money	business.
	Questions: What is a	Questions:	your money.	Moves.	Questions: What is
2	bank?	How can you earn	Questions: What is a	Questions:	an investment?
	What is a mutual	money?	bank?	How can you earn	What is a percentage
	fund?	Where can you look for	What is a mutual	money?	of the company?
		jobs?	fund?	Where can you look for	
				jobs?	
P	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
Prep Period	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:
Pe	Today o zeosom	1044 5 2050111	Today o zeosom	1044 5 2050111	loudy 5 lesson.
r:					
ğ					
PD 3					
	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
C	Lab 1-2 History	Lab 1-2 History	Lab 1-3 Construction	Create a PowerPoint	Create a PowerPoint
On C	Museum.	Museum.	School Program	about yourself.	about yourself.
Computer Dimension 8	Today's Lesson:	Today's Lesson:	PowerPoint	Today's Lesson:	Today's Lesson:
ıte	Select and change a	Select and change a	Today's Lesson:	Insert pictures into	Insert pictures into
r D	document theme and	document theme and	Insert pictures into	slides with and without	slides with and without
<u>\$</u>	variant.	variant.	slides with and without	content placeholders	content placeholders
en	Create a title slide and	Create a title slide and	content placeholders	Move and resize	Move and resize
sio	text slide with a	text slide with a	Move and resize	pictures.	pictures.
Ž Č	multilevel bulleted list.	multilevel bulleted list.	pictures.	Change font size and	Change font size and
P	Add new slides and	Add new slides and	Change font size and	color.	color.
Pd 4	change slide layouts.	change slide layouts.	color.	Questions: How do you	Questions: How do you
			Duplicate slides.	duplicate a slide?	duplicate a slide?

				11	
				How do you view the presentation?	How do you view the presentation?
				presentation:	presentation:
င္ပ	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
Computers 9	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:
	roddy 5 Lesson.	roddy 5 Lesson.	Today 5 Lesson.	Today 5 Ecoson.	Today 5 Lesson.
STE	Questions:	Questions:	Questions:	Questions:	Questions:
9 P					
PD 5					
Ŭ.					
	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
P	ZOGO Earn Modules 1- 13.	ZOGO Earn Modules 14-25.	ZOGO Borrow 1-13 Today's Lesson:	GAP Credit Union	ZOGO Borrow 1-13
ers	Today's Lesson:	Today's Lesson:	Learn ways to borrow	Representative. Today's Lesson:	Today's Lesson: Learn ways to borrow
On:	Learn ways to get a earn	Learn what is am ATM,	money.	Learn ways to borrow	money.
Personal Money Mngt PD	money.	overdrafts and checks.	Learn how interest adds	money.	Learn how interest adds
	Learn about wages and	Question:	onto borrowed money.	Learn how interest adds	onto borrowed money.
	salaries.	What is an ATM?	Question:	onto borrowed money.	Question:
	Question:	What is an overdraft?	What are ways to	Question:	What are ways to
ng	What are ways to learn		borrow money?	What are ways to	borrow money?
₽ t	a earn money?		How do you calculate	borrow money?	How do you calculate
9 6	What is the difference		interest onto borrowing	How do you calculate	interest onto borrowing
	between wages and		money?	interest onto borrowing	money?
	salaries?			money?	
Pe	Assignment due: ZOGO Earn Modules 1-	Assignment due: ZOGO Earn Modules	Assignment due: ZOGO Borrow 1-13	Assignment due: GAP Credit Union	Assignment due: ZOGO Borrow 1-13
	13.	14-25.	Today's Lesson:	Representative.	Today's Lesson:
Sus	Today's Lesson:	Today's Lesson:	Learn ways to borrow	Today's Lesson:	Learn ways to borrow
Personal Money Mn	Learn ways to get a earn	Learn what is am ATM,	money.	Learn ways to borrow	money.
	money.	overdrafts and checks.	Learn how interest adds	money.	Learn how interest adds
lon	Learn about wages and	Question:	onto borrowed money.	Learn how interest adds	onto borrowed money.
еу	salaries.	What is an ATM?	Question:	onto borrowed money.	Question:
I₹	Question:	What is an overdraft?	What are ways to	Question:	What are ways to
ıgt,	What are ways to learn		borrow money?	What are ways to	borrow money?
Pd	a earn money?		How do you calculate	borrow money?	How do you calculate
7	What is the difference		interest onto borrowing	How do you calculate	interest onto borrowing
	between wages and salaries?		money?	interest onto borrowing	money?
-	Assignment due:	Assignment due:	Assignment due:	money? Assignment due:	Assignment due:
Business Management Pd	Workbook Pages 29-34.	Self-Assessment 3	Chapter 3 Test.	Read Section 4.1.	Read Section 4.2.
	Today's Lesson:	Today's Lesson:	Today's Lesson:	Section 4.1 Assessment	Section 4.2 Assessment.
	Chapter 2 Test.	Do Self-Assessment 3	Test on Chapter 3.	Today's Lesson:	Today's Lesson:
	Questions: What is a	Questions: What is	Questions: What is a	Do Section 4.1	Do Section 4.2
		values?	resume?	Assessment	Assessment.
تق	monopoly?				
ager	What is the Japanese	What is a trend?	What is a cover letter?	Questions: What is	Questions: What is
lagemei			What is a cover letter?	business ethics?	social responsibility?
agement I	What is the Japanese		What is a cover letter?	business ethics? What laws relate to	social responsibility? How can corporations
nagement Pd 8	What is the Japanese		What is a cover letter?	business ethics?	social responsibility?