

PROCEDURAL SAFEGUARDS LETTER

Date Sent (mm/dd/yyyy):

Student's name:

Address:

Dear:

The enclosed Procedural Safeguards Notice describes your rights and the procedures that safeguard your rights under state and federal special education law, including the Individuals with Disabilities Education Act, commonly referred to as "IDEA 2004." These laws and regulations require local educational agencies to provide a free appropriate public education (FAPE) to all students with disabilities who are in need of special education. A free appropriate public education, or FAPE, means special education and related services designed to meet the individual educational needs of your child provided, at no cost to you, in conformity with your child's Individualized Education Program (IEP).

The information contained in this Procedural Safeguards Notice is important to you and your child. Please take time to review it. While we have attempted to consolidate a great deal of information into a readable format, we recognize that the information can be cumbersome. If you need clarification, you can seek help from personnel in the agency that provides educational services to your child. You also have the right to be informed of organizations that are established to assist parents in understanding their rights under these laws. Some of these resources are listed below and also contained in the Procedural Safeguards Notice.

If you have a concern about your child's educational program, you may wish to contact your child's teachers, principal, or school administrators. This type of communication is often helpful in resolving concerns.

You also have the right under federal law to file a complaint with the Pennsylvania Department of Education and/or to initiate due process procedures as described in Section VI of this Procedural Safeguards Notice.

Sincerely,

NAME and TITLE

LOCAL RESOURCES FOR PARENTS*

*Additional Resources are listed on the Procedural Safeguards Notice.

If you have a child with an intellectual disability and/or emotional disturbance, he/she is entitled under the Pennsylvania Mental Health and Intellectual Disability Act of 1966 and the Pennsylvania Mental Health Procedures Act of 1976 to the services of a local Mental Health/Intellectual Disabilities (MH/ID) Center for an independent medical, psychological, and educational evaluation to be performed by a state-certified professional at no cost to you.

NAME/ADDRESS/PHONE NUMBER OF MH/ID BASE SERVICE UNIT:

LOCAL CHAPTER OF THE PENNSYLVANIA ARC:

LEGAL ASSISTANCE

DISABILITY RIGHTS PENNSYLVANIA
800-692-7443 (Toll-Free Voice)
877-375-7139 (TDD)
717-236-8110 (Voice)
717-346-0293 (TDD)
717-236-0192 (Fax)
www.disabilityrightspa.org

PENNSYLVANIA BAR ASSOCIATION
P. O. Box 186
Harrisburg, PA 17108
800-932-0311 (Phone)

程序保障信函

发送日期（月/日/年）：

学生姓名：

地址：

致 _____：

本随附的《程序保障通知》描述了您在州和联邦特殊教育法（包括《残疾人教育法》（通常称为“IDEA 2004”）下的权利以及保障您的权利的程序。这些法律法规要求当地教育机构为所有需要特殊教育的残疾学生提供免费的适当公共教育（FAPE）。免费的适当公共教育（FAPE）是指根据您孩子的个性化教育计划（IEP）免费提供的特殊教育和相关服务，旨在满足您孩子的个人教育需求。

本程序保障通知中包含的信息对您和您的孩子非常重要。请花点时间查看它。虽然我们试图将大量信息合并为可读的格式，但我们意识到理解这些信息可能很麻烦。如果您需要澄清，您可以向为您的孩子提供教育服务的机构人员寻求帮助。您还有权了解为协助父母了解这些法律赋予他们的权利而成立的组织。下面有列出其中一些资源，这些资源也包含在程序保障通知中。

如果您对孩子的教育计划有疑虑，您可能希望联系您孩子的老师、校长或学校管理人员。这种类型的沟通通常有助于解决疑虑。

根据联邦法律，您还有权向宾夕法尼亚州教育部提出投诉和/或启动本程序保障通知第 VI 节所述的正当程序。

真诚地

姓名和职务

家长可用本地资源*

*还有其他资源列在程序保障通知中。

如果您有一个患有智力残疾和/或情绪障碍的孩子，根据 1966 年的《宾夕法尼亚州心理健康和智力残疾法》和 1976 年的《宾夕法尼亚州心理健康程序法》，他/她有权获得当地心理健康/智力障碍（MH / ID）中心的服务，由州认证的专业人员免费进行独立的医疗、心理和教育评估。

MH/ID 基本服务部的名称/地址/电话号码：

宾夕法尼亚 ARC 机构的地方分会：

法律援助

宾夕法尼亚州残疾人权利
800-692-7443（免费语音）
877-375-7139（TDD）
717-236-8110（语音）
717-346-0293（TDD）
717-236-0192（传真）
www.disabilityrightspa.org

宾夕法尼亚州律师协会
P. O. Box 186
Harrisburg, PA 17108
800-932-0311（电话）