

## **Notification of Uncertified Teacher Assignment**

In accordance with federal law, schools are required to notify parents if their child is assigned a teacher for four or more consecutive weeks who does not hold an appropriate state teaching certificate in the area in which the teacher has been assigned.

This letter is to inform you that your child's \_\_\_\_\_ (subject or grade) \_\_\_\_\_ (teacher or substitute teacher) does not currently have the appropriate state teaching credential for this assignment.

Although your child's teacher does not have the appropriate state teaching credential, we do believe that they are qualified to teach in this assignment. Our staffing decisions are made to provide the best qualified person available for each class. In addition, a school administrator will be evaluating each teacher's performance in the classroom to ensure that your child receives quality instruction.

If you have any questions regarding your child's teacher assignment, please feel free to contact:

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Name

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Title

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Phone

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Email