

	MONDAY-9/21	TUESDAY-9/22	WEDNESDAY-9/23	THURSDAY-9/24	FRIDAY-9/25
Biz Wiz/Comp 7 Pd 1	Assignment due: Lab 1-1 Commodity Trading Flyer. Today's Lesson: Use the help option. Add an art page border. Change the color of the picture border Change the color and saturation and color tone of the picture.	Assignment due: Lab 1-1 Commodity Trading Flyer. Today's Lesson: Use the help option. Add an art page border. Change the color of the picture border Change the color and saturation and color tone of the picture.	Assignment due: Lab 1-2 Spring Break Flyer. Today's Lesson: Enter text in a Word document. Check spelling as you type. Format paragraphs. Format text Undo or redo commands or services.	Assignment due: Lab 1-2 Spring Break Flyer. Today's Lesson: Enter text in a Word document. Check spelling as you type. Format paragraphs. Format text Undo or redo commands or services.	Assignment due: Today's Lesson: Questions: NO CLASS
Pd 2	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:
Computers 6 PD 3	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:
Accounting Pd 4	Assignment due: Problem 3-1 Today's Lesson: Read Chapter 3 Sect 1. Know any item of property has at least one financial claim against it. Questions: What is property? What is a financial claim to property?	Assignment due: Problem 3-2 Today's Lesson: Read Chapter 3 Sec 2. Accounts are used to analyze business transactions. Questions: What is an account? What is a business transaction?	Assignment due: Problem 3-3 Today's Lesson: Read Chapter 3 Sect 3. Owner's equity is changed by revenue, expenses, investments and withdrawals. Questions: What is revenue? What is an expense?	Assignment due: Problem 3-4, 3-5 and 3-6. Today's Lesson: Do Problem 3-4, 3-5, and 3-6. Questions: What is an asset? What is a liability? What is owner's equity?	Assignment due: Problem 3-7. Today's Lesson: Do Problem 3-7. Determine the increases and decreases from the business transactions. Questions: What classification is Office Equipment? What classification is accounts payable?
Computers 9 PD 5	Assignment due: Apply 2-1 Fall Semester Schedule. Today's Lesson: Add content into the table. Format the table as instructed. Questions: What is a table style? How do you change the table style?	Assignment due: Extend 1-1 Donation Letter. Today's Lesson: Make the changes to the donations letter as instructed. Add a column and a row to the table and total. Save and print when finished. Questions: How do you copy and paste a pic and add it into the letterhead?	Assignment due: Lab 3-1 Juan Padilla Letter. Today's Lesson: Create the letterhead as instructed. Type the letter as instructed. Questions: What is a letterhead? What is a bottom border in a letterhead?	Assignment due: Lab 3-2 Rosewood Letterhead. Today's Lesson: Create the letter and letterhead on Page 181. Insert the table and contents. Questions: What is a header? What is a signature line?	Assignment due: Lab 3-2 Rosewood Letterhead. Today's Lesson: Create the letter and letterhead on Page 181. Insert the table and contents. Questions: What is a header? What is a signature line?

Digital Media & Design PD 6	<p>Assignment due: Do Part 1 Internship, Project 1:Ocean Action Project 1, Lesson 4: Adding new section types.</p> <p>Today's Lesson: Change header type, add collapsible text, and inserting a hyperlink.</p> <p>Questions: How do you add collapsible text? How do you insert a hyperlink?</p>	<p>Assignment due: Do Part 1 Internship, Project 1:Ocean Action Project 1, Lesson 4: Adding new section types.</p> <p>Today's Lesson: Embed a google map. Insert a divider.</p> <p>Questions: How do you embed a google map? How do you insert a divider?</p>	<p>Assignment due: Do Part 1 Internship, Project 1:Ocean Action Project 1, Lesson 5: Applying Finishing Touches</p> <p>Today's Lesson: Customize navigation settings. Adding a footer. Linking objects to site pages. Publishing a site.</p> <p>Questions: How do you link objects to pages? How do you publish your site?</p>	<p>Assignment due: Do Part 1 Internship, Project 1:Ocean Action Project 1, Lesson 5: Applying Finishing Touches</p> <p>Today's Lesson: Customize navigation settings. Adding a footer. Linking objects to site pages. Publishing a site.</p> <p>Questions: How do you link objects to pages? How do you publish your site?</p>	<p>Assignment due: Do Part 1 Internship, Project 1:Ocean Action Project 1, Lesson 5: Applying Finishing Touches</p> <p>Today's Lesson: Customize navigation settings. Adding a footer. Linking objects to site pages. Publishing a site.</p> <p>Questions: How do you link objects to pages? How do you publish your site?</p>
Intro to Business Pd 7	<p>Assignment due: Read Chapter 3. Fast Review Pg 39 - 43.</p> <p>Today's Lesson: Know how economic activity is measured.</p> <p>Questions: What are some reasons for unemployment? What are the four phases of the bus cycle?</p>	<p>Assignment due: Chapter 3 Review</p> <p>Today's Lesson: Do Using Business Key Words and Review What You learned.</p> <p>Questions: What is the standard of living? What is gross domestic product?</p>	<p>Assignment due: Workbook pages 15-18</p> <p>Today's Lesson: Do Key Words, Key Concepts, Analytical Skills and Reading Skills.</p> <p>Questions: What is the national debt? What is inflation?</p>	<p>Assignment due: Chapter 3 Test</p> <p>Today's Lesson: Test on Chapter 3.</p> <p>Questions: What is the ripple effect? What is an example of the ripple effect</p>	<p>Assignment due: Chapter 3 Test</p> <p>Today's Lesson: Test on Chapter 3.</p> <p>Questions: What is the ripple effect? What is an example of the ripple effect</p>
Prep Period Pd 8	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>