

	MONDAY-5/04	TUESDAY-5/05	WEDNESDAY-5/06	THURSDAY-5/07	FRIDAY-5/08
MicroComputer Apps Pd 1	<p>Assignment due: Extend 1-1 Dasminne Grocery – Excel.</p> <p>Today's Lesson: Students will make changes as instructed in the textbook. Enter text and numbers Use the sum button to sum a range of cells.</p> <p>Questions: What is Excel spreadsheet? How do you enter text and numbers into the spreadsheet?</p>	<p>Assignment due: Lab 1-1 Katie's Kicks</p> <p>Today's Lesson: Create a blank worksheet and fill in the provided information in Table 1-7. Format the worksheet as instructed. Change the sheet name. Use the cell styles as instructed.</p> <p>Questions: What is Excel spreadsheet? How do you enter text and numbers into the spreadsheet?</p>	<p>Assignment due: Lab 1-1 Katie's Kicks</p> <p>Today's Lesson: Create a blank worksheet and fill in the provided information in Table 1-7. Format the worksheet as instructed. Change the sheet name. Use the cell styles as instructed.</p> <p>Questions: What is Excel spreadsheet? How do you enter text and numbers into the spreadsheet?</p>	<p>Assignment due: Lab 1-2 Davis Mobile Concepts.</p> <p>Today's Lesson: Create a blank worksheet and fill in the provided information in Table 1-8. Format the worksheet as instructed. Change the sheet name. Use the cell styles as instructed.</p> <p>Questions: What is Excel spreadsheet? How do you enter text and numbers into the spreadsheet?</p>	<p>Assignment due: Lab 1-2 Davis Mobile Concepts.</p> <p>Today's Lesson: Create a blank worksheet and fill in the provided information in Table 1-8. Format the worksheet as instructed. Change the sheet name. Use the cell styles as instructed.</p> <p>Questions: What is Excel spreadsheet? How do you enter text and numbers into the spreadsheet?</p>
Prep Period Pd 2	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>
Biz Wiz PD 3	<p>Assignment due: Lesson 1 PowerPoint: Tall Oaks.</p> <p>Today's Lesson: Select and change a document theme. Create a title slide and a text slide with a multilevel bulleted list. Add new slides and change slide layouts. Insert pictures into slides with and without content placeholders.</p>	<p>Assignment due: Lesson 1 PowerPoint: Tall Oaks.</p> <p>Today's Lesson: Move and resize pictures. Change font size and color Bold and italicize text. Duplicate a slide. Arrange slides Select a slide transition. View slide show.</p>	<p>NO CLASS GYM DAY</p>	<p>Assignment due: AYK 1-1 Email Fraud.</p> <p>Today's Lesson: Do Apply 1-1 Email Fraud. Change the document theme. Change fonts and font sizes as instructed. Add the transition. View the slideshow.</p>	<p>Assignment due: EYK 1-1 Waterfalls</p> <p>Today's Lesson: Change the document theme. Resize the pictures. Add the bulleted items. View slideshow.</p>
Accounting Pd 4	<p>Assignment due: Problem 11-5</p> <p>Today's Lesson: Do Problem 11-5. Learn how to reconcile a bank statement.</p>	<p>Assignment due: Problem 11-6.</p> <p>Today's Lesson: Do problem 11-6. Learn how to do a restrictive endorsement. Learn how to fill out a deposit slip.</p>	<p>Assignment due: Chapter 11 Self Assessment.</p> <p>Today's Lesson: Do Chapter 11 Self Assessment.</p> <p>Questions: What is a restrictive endorsement? What is a deposit slip?</p>	<p>Assignment due: Test on Chapter 11.</p> <p>Today's Lesson: Test on Chapter 11. Questions: What is a bank reconciliation? What is an outstanding check?</p>	<p>Assignment due: Test on Chapter 11.</p> <p>Today's Lesson: Test on Chapter 11. Questions: What is a bank reconciliation? What is an outstanding check?</p>
Computer	<p>Assignment due: Lesson 3: Spokes PowerPoint.</p> <p>Today's Lesson: Color a photo.</p>	<p>Assignment due: Lesson 3: Spokes PowerPoint.</p> <p>Today's Lesson: Insert an audio clip.</p>	<p>Assignment due: Lesson 3: Spokes PowerPoint.</p> <p>Today's Lesson: Color a photo.</p>	<p>Assignment due: Apply 3-1 Cats PowerPoint</p> <p>Today's Lesson: Color a photo.</p>	<p>Assignment due: Apply 3-1 Cats PowerPoint</p> <p>Today's Lesson: Insert an audio clip.</p>

	<p>Add an artistic effect to a photo. Align paragraphs. Change views. Ungroup, change the color of, and regroup and illustration. Copy a slide element from one slide to another. Questions: How do you ungroup an illustration? How do you copy a slide element?</p>	<p>Control audio and video clips. Insert entrance, emphasis, and exit effects. Control animation timing Questions: How do you insert an audio clip? How do you insert a video clip?</p>	<p>Add an artistic effect to a photo. Align paragraphs. Change views. Ungroup, change the color of, and regroup and illustration. Copy a slide element from one slide to another. Questions: How do you ungroup an illustration? How do you copy a slide element?</p>	<p>Add an artistic effect to a photo. Align paragraphs. Change views. Ungroup, change the color of, and regroup and illustration. Copy a slide element from one slide to another. Questions: How do you ungroup an illustration? How do you copy a slide element?</p>	<p>Control audio and video clips. Insert entrance, emphasis, and exit effects. Control animation timing Questions: How do you insert an audio clip? How do you insert a video clip?</p>
Personal Money Mngt PD 6	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14. Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity. Question: What is identity theft? How do you protect yourself from identity theft.</p>	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14. Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity. Question: What is identity theft? How do you protect yourself from identity theft.</p>	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14. Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity. Question: What is identity theft? How do you protect yourself from identity theft.</p>	<p>Assignment due: GAP Credit Union Representative in to present. Today's Lesson: GAP Credit Union Representative in to present. Questions: What is a credit score? How do you maintain a good score?</p>	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14. Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity. Question: What is identity theft? How do you protect yourself from identity theft.</p>
Business Management, Pd 7	<p>Assignment due: Read Section 10.1 Do Section Assessment 10.1. Today's Lesson: Know why businesses use strategic planning. Questions: What is strategic planning? What is the difference between formal and functional planning?</p>	<p>Assignment due: Read Section 10.2 Do Section Assessment 10.2. Today's Lesson: Know the steps taken in the strategic management process. Questions: What are the objectives to a companys mission statement? What is a SWOT analysis?</p>	<p>Assignment due: Workbook Pages 147-148; Today's Lesson: Do Workbook Pages 147-148. Questions: What is growth strategy? What is stability strategy?</p>	<p>Assignment due: Chapter 10 Self Assessment. Today's Lesson: Do Chapter 10 Self Assessment. Questions: What iare policies? What is implementation strategy?</p>	<p>Assignment due: Test on Chapter 10 Today's Lesson: Test on Chapter 10.. Questions: What is strategic planning? What is the difference between formal and functional planning?</p>
Personal Money Mngt Pd 8	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14. Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity. Question: What is identity theft? How do you protect yourself from identity theft.</p>	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14. Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity. Question: What is identity theft? How do you protect yourself from identity theft.</p>	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14. Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity. Question: What is identity theft? How do you protect yourself from identity theft.</p>	<p>Assignment due: GAP Credit Union Representative in to present. Today's Lesson: GAP Credit Union Representative in to present. Questions: What is a credit score? How do you maintain a good score?</p>	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14. Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity. Question: What is identity theft? How do you protect yourself from identity theft.</p>

