

	MONDAY-10/12	TUESDAY-10/13	WEDNESDAY-10/14	THURSDAY-10/15	FRIDAY-10/16
Biz Wiz/Comp 7 Pd 1	NO SCHOOL TEACHERS IN-SERVICE	Assignment due: Extend 1-1 Waterfalls. Today's Lesson: Move and resize pictures. Change font size and color Bold and italicize text. Duplicate a slide. Arrange slides Select a slide transition. View slide show.	Assignment due: Lab 1-1 Bake. Today's Lesson: Insert pictures into slides with and without content placeholders Move and resize pictures. Change font size and color. Duplicate slides.	Assignment due: Lab 1-2 History Museum. Today's Lesson: Select and change a document theme and variant. Create a title slide and text slide with a multilevel bulleted list. Add new slides and change slide layouts.	Assignment due: Today's Lesson: Questions: NO CLASS
Pd 2	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:
Computers 6 PD 3	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:
Accounting Pd 4	NO SCHOOL TEACHERS IN-SERVICE	Assignment due: Problem 3-8. Today's Lesson: Do Problem 3-8. Determine the increases and decreases from the business transactions. Questions: What classification is Office Furniture? What classification is accounts receivable?	Assignment due: Problem 3-10. Today's Lesson: Do Problem 3-10. Identify the accounts affected. Determine the increase and decrease for each account. Write the new balances for the accounts. Questions: What is accounts payable? What is accounts receivable?	Assignment due: Test on Chapter 3. Today's Lesson: Chapter 3 Test. Questions: What account is affected when you write a check? What does it mean to accept payment later for a service provided?	Assignment due: Test on Chapter 3. Today's Lesson: Chapter 3 Test. Questions: What account is affected when you write a check? What does it mean to accept payment later for a service provided?
Computers 9 PD 5	NO SCHOOL TEACHERS IN-SERVICE	Assignment due: Apply 3-1 Cats PowerPoint. Today's Lesson: Insert an audio clip. Control audio and video clips. Insert entrance, emphasis, and exit effects. Control animation timing Questions: How do you insert an audio clip? How do you insert a video clip?	Assignment due: Extend 3-1 Swimming Today's Lesson: Color a photo. Add an artistic effect to a photo. Ungroup, change the color of, and regroup and illustration. Copy a slide element from one slide to another. Questions: How do you ungroup an illustration?	Assignment due: Lab 3-1 Visiting Yellowstone Today's Lesson: Make the necessary changes as instructed. Insert entrance, emphasis, and exit effects. Control animation timing Questions: How do you insert an audio clip? How do you insert a video clip?	Assignment due: Lab 3-1 Visiting Yellowstone Today's Lesson: Make the necessary changes as instructed. Insert entrance, emphasis, and exit effects. Control animation timing Questions: How do you insert an audio clip? How do you insert a video clip?

			How do you copy a slide element?		
Digital Media & Design PD 6	NO SCHOOL TEACHERS IN-SERVICE	Assignment due: Do Part 2 Your Hired Project 2: Cityside Sweetery Phase 3: Building Your Site: Candy Page Today's Lesson: Use bulleted or numbered lists. Add text and images as needed Questions: How do you change text styles? How do you move the navigation bar?	Assignment due: Do Part 2 Your Hired Project 2: Cityside Sweetery Phase 3: Building Your Site: Candy Page Today's Lesson: Use bulleted or numbered lists. Add text and images as needed Questions: How do you change text styles? How do you move the navigation bar?	Assignment due: Do Part 2 Your Hired Project 2: Cityside Sweetery Phase 3: Building Your Site: Chocolates Page Today's Lesson: Change header type. Apply text styles, formatting and alignments. Questions: How do you change text styles? How do you move the navigation bar?	Assignment due: Do Part 2 Your Hired Project 2: Cityside Sweetery Phase 3: Building Your Site: Chocolates Page Today's Lesson: Change header type. Apply text styles, formatting and alignments. Questions: How do you change text styles? How do you move the navigation bar?
Intro to Business Pd 7	NO SCHOOL TEACHERS IN-SERVICE	Assignment due: Read Chapter 5. Fast Review Pg 72, 75, and 77. Today's Lesson: Know what is entrepreneurship. Know what is a small business. Questions: What is entrepreneurship? What is a small business?	Assignment due: Chapter 5 Review Today's Lesson: Do Using Business Key Words and Review What You learned. Questions: Why do small businesses help the U.S. economy? What is a virtual business?	Assignment due: Write a simple business plan. Today's Lesson: Come up with an idea for a small business. Write a simple business plan to start up the business. Questions: How would you finance your business? What would be your marketing plan?	Assignment due: Do Workbook Pages 29-30. Today's Lesson: Do the Vocabulary workbook pages 29-30. Do the multiple choice Workbook pages 29-30. Questions: How would you finance your business? What would be your marketing plan?
Prep Period Pd 8	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson:	Assignment due: Today's Lesson: