

	MONDAY-5/11	TUESDAY-5/12	WEDNESDAY-5/13	THURSDAY-5/14	FRIDAY-5/15
MicroComputer Apps Pd 1	<p>Assignment due: Lab 1-1 Katie's Kicks</p> <p>Today's Lesson: Create a blank worksheet and fill in the provided information in Table 1-7. Format the worksheet as instructed. Change the sheet name. Use the cell styles as instructed.</p> <p>Questions: What is Excel spreadsheet? How do you enter text and numbers into the spreadsheet?</p>	<p>Assignment due: Lab 1-1 Katie's Kicks</p> <p>Today's Lesson: Create a blank worksheet and fill in the provided information in Table 1-7. Format the worksheet as instructed. Change the sheet name. Use the cell styles as instructed.</p> <p>Questions: What is Excel spreadsheet? How do you enter text and numbers into the spreadsheet?</p>	<p>Assignment due: Lab 1-2 Davis Mobile Concepts.</p> <p>Today's Lesson: Create a blank worksheet and fill in the provided information in Table 1-8. Format the worksheet as instructed. Change the sheet name. Use the cell styles as instructed.</p> <p>Questions: What is Excel spreadsheet? How do you enter text and numbers into the spreadsheet?</p>	<p>Assignment due: Lab 1-2 Davis Mobile Concepts.</p> <p>Today's Lesson: Create a blank worksheet and fill in the provided information in Table 1-8. Format the worksheet as instructed. Change the sheet name. Use the cell styles as instructed.</p> <p>Questions: What is Excel spreadsheet? How do you enter text and numbers into the spreadsheet?</p>	<p>Assignment due: Lab 1-2 Davis Mobile Concepts.</p> <p>Today's Lesson: Create a blank worksheet and fill in the provided information in Table 1-8. Format the worksheet as instructed. Change the sheet name. Use the cell styles as instructed.</p> <p>Questions: What is Excel spreadsheet? How do you enter text and numbers into the spreadsheet?</p>
Prep Period Pd 2	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>	<p>Assignment due:</p> <p>Today's Lesson:</p>
Biz Wiz PD 3	<p>Assignment due: Lab 1-1 Bake.</p> <p>Today's Lesson: Insert pictures into slides with and without content placeholders Move and resize pictures. Change font size and color. Duplicate slides.</p>	<p>Assignment due: Lab 1-1 Bake.</p> <p>Today's Lesson: Insert pictures into slides with and without content placeholders Move and resize pictures. Change font size and color. Duplicate slides.</p>	<p>NO CLASS GYM DAY</p>	<p>Assignment due: Lab 1-2 History Museum.</p> <p>Today's Lesson: Select and change a document theme and variant. Create a title slide and text slide with a multilevel bulleted list. Add new slides and change slide layouts.</p>	<p>Assignment due: Lab 1-2 History Museum.</p> <p>Today's Lesson: Select and change a document theme and variant. Create a title slide and text slide with a multilevel bulleted list. Add new slides and change slide layouts.</p>
Accounting Pd 4	<p>Assignment due: Problem 12-5</p> <p>Today's Lesson: Do Problem 12-5 Determine the gross pay for each employee.</p> <p>Questions: What is gross pay? What is salary?</p>	<p>Assignment due: Problem 12-6</p> <p>Today's Lesson: Do Problem 12-6. Prepare a payroll register. Determine the net pay for the employees.</p> <p>Questions: What is the medicate tax? What is the social security tax?</p>	<p>Assignment due: Problem 12-7</p> <p>Today's Lesson: Do Problem 12-7. Know the two main functions of a payroll system. Know the different methods of computing gross pay.</p> <p>Questions: What is gross pay? How do you calculate gross pay?</p>	<p>Assignment due: Problem 12-8</p> <p>Today's Lesson: Do Problem 12-8 Know the deductions required by law. Know the deductions an employee can choose.</p> <p>Questions: What is a deduction? What is deducted from our paychecks?</p>	<p>Assignment due: Problem 12-9</p> <p>Today's Lesson: Do Problem 12-9. Know what a payroll register is and how to prepare one. Know how employees receive their pay.</p> <p>Questions: What is a payroll register? What is net pay?</p>

Computers 9 PD 5	<p>Assignment due: Extend 3-1 Swimming.</p> <p>Today's Lesson: Change theme colors. Change a theme and variant on one slide. Print handouts.</p> <p>Questions: How do you change the variant? How do you control animation timing?</p>	<p>Assignment due: Lab 3-1 Yellowstone Park.</p> <p>Today's Lesson: Insert an audio clip. Control audio and video clips. Insert entrance, emphasis, and exit effects. Control animation timing</p> <p>Questions: How do you insert an audio clip? How do you insert a video clip?</p>	<p>Assignment due: Lab 3-1 Yellowstone Park.</p> <p>Today's Lesson: Change a theme and variant on one slide. Print handouts.</p> <p>Questions: How do you change the variant? How do you control animation timing? Change theme colors.</p>	<p>Assignment due: Lab 3-2 Hummingbirds</p> <p>Today's Lesson: Change a theme and variant on one slide. Print handouts.</p> <p>Questions: How do you change the variant? How do you control animation timing? Change theme colors.</p>	<p>Assignment due: Lab 3-2 Hummingbirds</p> <p>Today's Lesson: Change a theme and variant on one slide. Print handouts.</p> <p>Questions: How do you change the variant? How do you control animation timing? Change theme colors.</p>
Personal Money Mngt PD 6	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14.</p> <p>Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity.</p> <p>Question: What is identity theft? How do you protect yourself from identity theft.</p>	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14.</p> <p>Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity.</p> <p>Question: What is identity theft? How do you protect yourself from identity theft.</p>	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14.</p> <p>Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity.</p> <p>Question: What is identity theft? How do you protect yourself from identity theft.</p>	<p>Assignment due: GAP Credit Union Representative in to present.</p> <p>Today's Lesson: GAP Credit Union Representative in to present.</p> <p>Questions: What is a credit score? How do you maintain a good score?</p>	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14.</p> <p>Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity.</p> <p>Question: What is identity theft? How do you protect yourself from identity theft.</p>
Business Management, Pd 7	<p>Assignment due: Read Section 11.1 Do Section Assessment 11.1.</p> <p>Today's Lesson: Know how managers use computers to design, engineer, and produce products. Know the two types of operating systems differ</p> <p>Questions: What is operations management? What is the role of operations managers?</p>	<p>Assignment due: Read Section 11.2 Do Section Assessment 11.2.</p> <p>Today's Lesson: Know how managers design jobs. Know the role of OSHA.</p> <p>Questions: What are factors affecting the physical work environment? What is the role of the OSHA?</p>	<p>Assignment due: Workbook Pages 161-164</p> <p>Today's Lesson: Do Workbook Pages 161-164</p> <p>Questions: What is continuous flow system? What is intermittent flow system?</p>	<p>Assignment due: Chapter 11-1 Self Assessment.</p> <p>Today's Lesson: Do Chapter 11 Self Assessment.</p> <p>Questions: What is an activity schedule? What is facilities layout?</p>	<p>Assignment due: Test on Chapter 11</p> <p>Today's Lesson: Test on Chapter 11.</p> <p>Questions: What is strategic planning? What is the difference between formal and functional planning?</p>
Personal Money Mngt Pd 8	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14.</p> <p>Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity.</p> <p>Question: What is identity theft?</p>	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14.</p> <p>Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity.</p> <p>Question: What is identity theft?</p>	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14.</p> <p>Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity.</p> <p>Question: What is identity theft?</p>	<p>Assignment due: GAP Credit Union Representative in to present.</p> <p>Today's Lesson: GAP Credit Union Representative in to present.</p> <p>Questions: What is a credit score? How do you maintain a good score?</p>	<p>Assignment due: ZOGO Protect your Identity - Modules 1-14.</p> <p>Today's Lesson: Learn ways to protect yourself from identity theft. Know what do when someone tries to steal your identity.</p> <p>Question: What is identity theft?</p>

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