

	MONDAY-4/01	TUESDAY-4/02	WEDNESDAY-4/03	THURSDAY-4/04	FRIDAY-4/05
Microcomputer Apps Pd 1	NO SCHOOL EASTER VACATION	NO SCHOOL EASTER VACATION	<b>Assignment due:</b> Lab 1-2 Davis Mobile Concepts <b>Today's Lesson:</b> Create a black worksheet and fill in the provided information in Table -8. Format the worksheet as instructed. Change the sheet name. Use the cell styles as instructed. <b>Questions:</b> What is Excel spreadsheet? How do you enter text and numbers into the spreadsheet?	<b>Assignment due:</b> Module 2 Olivia's Art Supply. <b>Today's Lesson:</b> Use Flash Fill. Enter formulas using the keyboard. Enter formulas using Point mode. Apply the MAX, MIN, and AVER functions. <b>Questions:</b> What is Flash Fill? How do you enter a formula?	<b>Assignment due:</b> Module 2 Olivia's Art Supply. <b>Today's Lesson:</b> Verify a formula using Range Finder. Apply a theme to a workbook. <b>Questions:</b> How do you verify a formula? How do you apply a theme to a workbook?
Biz Wiz Pd 2	NO SCHOOL EASTER VACATION	NO SCHOOL EASTER VACATION	<b>Assignment due:</b> Student Activity #2. Understanding Income and Expenses Eps 123 <b>Today's Lesson:</b> Understand the risks of investing your money. <b>Questions:</b> What is a bank? What is a credit union?	<b>Assignment due:</b> Student Activity #3 Understanding Income and Expenses Eps 123 <b>Today's Lesson:</b> Understand the risks of investing your money. <b>Questions:</b> What is a bank? What is a credit union?	<b>Assignment due:</b> Student Activity #3 Understanding Income and Expenses Eps 123 <b>Today's Lesson:</b> Understand the risks of investing your money. <b>Questions:</b> What is a bank? What is a credit union?
Prep Period PD 3	<b>Assignment due:</b> 1. <b>Today's Lesson:</b>	<b>Assignment due:</b>  <b>Today's Lesson:</b>	<b>Assignment due:</b>  <b>Today's Lesson:</b>	<b>Assignment due:</b>  <b>Today's Lesson:</b>	<b>Assignment due:</b>  <b>Today's Lesson:</b>
Computer Dimensions 8 Pd 4	NO SCHOOL EASTER VACATION	NO SCHOOL EASTER VACATION	<b>Assignment due:</b> Lab 1-1 Commodity Trading Flyer <b>Today's Lesson:</b> Enter text in a Word document. Check spelling as you type. Format paragraphs. Format text Undo or redo commands or services. Add borders. Insert pictures.	<b>Assignment due:</b> In the Lab 1-2 Spring Break Flyer <b>Today's Lesson:</b> Insert and delete words as instructed. Change theme colors and font colors. Insert picture and resize it. Save and print when finished.	<b>Assignment due:</b> In the Lab 1-3 Design your own Flyer. <b>Today's Lesson:</b> Insert and delete words as instructed. Change theme colors and font colors. Insert picture and resize it. Save and print when finished.

Computers 9 PD 5	NO SCHOOL EASTER VACATION	NO SCHOOL EASTER VACATION	<p><b>Assignment due:</b> Lesson 2: Research Paper: Safely using headphones.</p> <p><b>Today's Lesson:</b> Apply formatting using keyboard shortcuts. Modify paragraph indentation. Insert and edit citations.</p> <p><b>Questions:</b> What is a citation? How do you modify a paragraph indentation?</p>	<p><b>Assignment due:</b> Lesson 2: Research Paper: Safely using headphones.</p> <p><b>Today's Lesson:</b> Apply formatting using keyboard shortcuts. Modify paragraph indentation. Insert and edit citations.</p> <p><b>Questions:</b> What is a citation? How do you modify a paragraph indentation?</p>	<p><b>Assignment due:</b> Lesson 2: Research Paper: Safely using headphones.</p> <p><b>Today's Lesson:</b> Apply formatting using keyboard shortcuts. Modify paragraph indentation. Insert and edit citations.</p> <p><b>Questions:</b> What is a citation? How do you modify a paragraph indentation?</p>
Personal Money Mngt PD 6	NO SCHOOL EASTER VACATION	NO SCHOOL EASTER VACATION	<p><b>Assignment due:</b> Lesson 12 Bank or Bust: Selecting a Banking Partner.</p> <p><b>Today's Lesson:</b> Assess different types of banking services and savings institutions.</p> <p><b>Questions:</b> What is a banking service? What is a savings institution?</p>	<p><b>Assignment due:</b> Lesson 12 Bank or Bust: Selecting a Banking Partner.</p> <p><b>Today's Lesson:</b> Research and compare the fees banks charge for various services.</p> <p><b>Questions:</b> What is credit union? What is a thrift bank?</p>	<p><b>Assignment due:</b> Lesson 12 Bank or Bust: Selecting a Banking Partner.</p> <p><b>Today's Lesson:</b> Analyze the relative value and importance of different bank services.</p> <p><b>Questions:</b> What is FDIC? How is your money protected?</p>
Personal Money Mngt, Pd 7	NO SCHOOL EASTER VACATION	NO SCHOOL EASTER VACATION	<p><b>Assignment due:</b> Lesson 12 Bank or Bust: Selecting a Banking Partner.</p> <p><b>Today's Lesson:</b> Assess different types of banking services and savings institutions.</p> <p><b>Questions:</b> What is a banking service? What is a savings institution?</p>	<p><b>Assignment due:</b> Lesson 12 Bank or Bust: Selecting a Banking Partner.</p> <p><b>Today's Lesson:</b> Research and compare the fees banks charge for various services.</p> <p><b>Questions:</b> What is credit union? What is a thrift bank?</p>	<p><b>Assignment due:</b> Lesson 12 Bank or Bust: Selecting a Banking Partner.</p> <p><b>Today's Lesson:</b> Analyze the relative value and importance of different bank services.</p> <p><b>Questions:</b> What is FDIC? How is your money protected?</p>
Business Management Pd 8	NO SCHOOL EASTER VACATION	NO SCHOOL EASTER VACATION	<p><b>Assignment due:</b> Workbook Pages 127-130.</p> <p><b>Today's Lesson:</b> Do Workbook pages 127-130.</p> <p><b>Questions:</b> What is intuitive decision making? What is brainstorming?</p>	<p><b>Assignment due:</b> Chapter 9 Self Assessment.</p> <p><b>Today's Lesson:</b> Do Chapter 9 Self Assessment.</p> <p><b>Questions:</b> What is nonverbal communication? What are nonverbal cues?</p>	<p><b>Assignment due:</b> Test on Chapter 9.</p> <p><b>Today's Lesson:</b> Chapter 9 Test.</p> <p><b>Questions:</b> What is communication? What is actively listening?</p>