	MONDAY-4/21	TUESDAY-4/22	WEDNESDAY-4/23	THURSDAY-4/24	FRIDAY-4/25
		Assignment due:	Assignment due:	Assignment due:	Assignment due:
		Lab 1-2 Davis Mobile	Lab 1-2 Davis Mobile	Lab 1-2 Davis Mobile	Lab 1-2 Davis Mobile
		Concepts	Concepts	Concepts	Concepts
		Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:
<u>≤</u>		Create a black	Create a black	Create a black	Create a black
crc		worksheet and fill in the	worksheet and fill in the	worksheet and fill in the	worksheet and fill in the
00	NO SCHOOL	provided information in	provided information in	provided information in	provided information in
<u>3</u>	EASTER BREAK	Table -8.	Table -8.	Table -8.	Table -8.
ut		Format the worksheet	Format the worksheet	Format the worksheet	Format the worksheet
er		as instructed.	as instructed.	as instructed.	as instructed.
₽p		Change the sheet name.	Change the sheet name.	Change the sheet name.	Change the sheet name.
ps		Use the cell styles as	Use the cell styles as	Use the cell styles as	Use the cell styles as
Microcomputer Apps Pd		instructed.	instructed.	instructed.	instructed.
1		Questions: What is	Questions: What is Excel	Questions: What is	Questions: What is
		Excel spreadsheet?	spreadsheet?	Excel spreadsheet?	Excel spreadsheet?
		How do you enter text	How do you enter text	How do you enter text	How do you enter text
		and numbers into the	and numbers into the	and numbers into the	and numbers into the
		spreadsheet?	spreadsheet?	spreadsheet?	spreadsheet?
		Assignment due:	Assignment due:	Assignment due:	Assignment due:
		Watch Biz Kids	Do Activity Sheets for	Watch Biz Kids	Shark Tank Worksheet
		Episode 106 Taking	Episode 106 Taking	Episode 107 A Biz:	Today's Lesson:
		Charge of your Financial	Charge of your Financial	What is it?	Analyze Shark Tank and
1_		Future	Future	Today's Lesson:	answer questions on
Biz Wiz	NO 5611001	Today's Lesson:	Today's Lesson:	Discuss where to put	the worksheet.
8	NO SCHOOL	Discuss where to put	Do Activity Sheets for	your money.	Questions:
iz F	EASTER BREAK	your money.	Episode 106 Taking	Questions: What is a	How can you earn
Pd 2		Questions: What is a	Charge of your Financial Future.	bank?	money?
2		bank?	Questions:	What is a mutual	Where can you look for jobs?
		What is a mutual	How can you earn	fund?	Jobs:
		fund?	money?	Tulius	
		Tana.	Where can you look for		
			jobs?		
P	Assignment due:	Assignment due:	Assignment due:	Assignment due:	Assignment due:
Prep Period	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:
Pe	Today 3 Lesson.	Today 3 Lesson.	Today 3 Lesson.	Today 3 Lesson.	Today 3 Lesson.
Pric					
pd I					
PD					
ω					
		Assignment due:	Assignment due:	Assignment due:	Assignment due:
		Lesson 1 PowerPoint:	Lesson 1 PowerPoint:	AYK 1-1 Email Fraud.	EYK 1-1 Waterfalls
S		Tall Oaks.	Tall Oaks.	Today's Lesson:	Today's Lesson:
Computer Dimension		Today's Lesson:	Today's Lesson:	Do Apply 1-1 Email	Change the document
put		Select and change a	Move and resize	Fraud.	theme.
er		document theme.	pictures.	Change the document	Resize the pictures.
Dir	NO SCHOOL	Create a title slide and a	Change font size and	theme.	Add the bulleted items.
ne	EASTER BREAK	text slide with a	color	Change fonts and font	View slideshow.
nsi		multilevel bulleted list.	Bold and italicize text.	sizes as instructed.	
on		Add new slides and	Duplicate a slide.	Add the transition.	
∞		change slide layouts.	Arrange slides Select a slide transition.	View the slideshow.	
Pd 4		Insert pictures into slides with and without	Select a slide transition. View slide show.		
••		content placeholders.	view slide Slidw.		
		content placenolaers.			
			l .	1	Ĭ

		T	T	T	T
		Assignment due:	Assignment due:	Assignment due:	Assignment due:
		Lesson 3: Applepark	Lesson 3: Applepark	Lesson 3: Applepark	Lesson 3: Applepark
		Letter in Word.	Letter in Word.	Letter in Word.	Letter in Word.
Or		Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:
du		Create a letterhead.	Create a letterhead.	Create a letterhead.	Create a letterhead.
Computers	NO 5511001	Insert current date.	Insert current date.	Insert current date.	Insert current date.
Sus	NO SCHOOL	Type letter in modified	Type letter in modified	Type letter in modified	Type letter in modified
9 1	EASTER BREAK	block style.	block style.	block style.	block style.
PD		Questions: What is a	Questions: What is a	Questions: What is a	Questions: What is a
5		letterhead?	letterhead?	letterhead?	letterhead?
		How do you make a	How do you make a	How do you make a	How do you make a
		letterhead?	letterhead?	letterhead?	letterhead?
		Assignment due:	Assignment due:	Assignment due:	Assignment due:
		ZOGO Spot Fraud	ZOGO Protect Your	GAP Credit Union	ZOGO Protect Your
Pe		Before it Happens 1-17.	identity Theft 1-14.	Representative.	identity Theft 1-14.
Sus		Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:
on		Learn different types of	Know signs to look for to	Learn ways to borrow	Know signs to look for
3 7		fraud.	identify identity theft.	money.	to identify identity
Personal Money Mngt PD	NO SCHOOL	Learn about fraud	Learn how to protect	Learn how interest adds	theft.
ne)	EASTER BREAK	involving emotions:	yourself and your	onto borrowed money.	Learn how to protect
~		Phishing scams.	devices from identity	Question:	yourself and your
gnľ		Question:	theft.	What are ways to	devices from identity
j† P		How do you spot fraud?	Question:	borrow money?	theft.
D 6		How do you know what	What are different ways	How do you calculate	Question:
٥,		kind of fraud it is?	to protects yourself	interest onto borrowing	What are different ways
			from identity theft?	money?	to protects yourself
		Assignment due:	Assignment due:	Assignment due:	from identity theft? Assignment due:
		ZOGO Manage Your	ZOGO Manage Your	GAP Credit Union	ZOGO Manage Your
Pe		Finances 1-17.	Finances 1-17.	Representative.	Finances 1-17.
rsc		Today's Lesson:	Today's Lesson:	Today's Lesson:	Today's Lesson:
Personal Money		Know what is cash flow.	Know what is cash flow.	Learn ways to borrow	Know what is cash flow.
		Learn what financing is.	Learn what financing is.	money.	Learn what financing is.
lor	NO SCHOOL	Know what is	Know what is accounting	Learn how interest adds	Know what is
теу	EASTER BREAK	accounting	Question:	onto borrowed money.	accounting
Š		Question:	What is cash flow?	Question:	Question:
Mngt,		What is cash flow?	What is accounting?	What are ways to	What is cash flow?
t, p		What is accounting?	_	borrow money?	What is accounting?
Pd 7				How do you calculate	
'				interest onto borrowing	
				money?	
В		Assignment due:	Assignment due:	Assignment due:	Assignment due:
usi		Section 8.1 Assessment	Section 8.2 Assessment	Chapter 8 Self	Test on Chapter 8.
ine		Today's Lesson:	Today's Lesson:	Assessment.	Today's Lesson:
SS		Do Section 8.1	Do Section 8.2	Today's Lesson:	Chapter 8 Test.
Ma		Assessment.	Assessment.	Know what is the	Questions: What is the
na	NO COLLOGI	Questions: How does	Questions: What are	balance of trade.	six steps to rational
geı	NO SCHOOL	corporate culture influence decision	five basic steps to creative decision	Questions: What is a	decision making?
me	EASTER BREAK			foreign intermediary? What is a balance of	What are the principles of team decision
1 2		making? What are the five types	making? What are four basic	trade?	making?
• • •					
Business Management Pd		= -		trade:	making.
: Pd 8		of management decision styles?	barriers to effective decision making?	trace	maxing.