

Exploration - Curriculum Mapping

The Voluntary Model Curriculum Maps (VMCM) for the Keystone End-of-Course Exams reflect the concepts and competencies identified in the *Keystone Assessment Anchors and Eligible Content* documents for assessed content areas. These maps should be used as a foundation and guide for districts to review, revise or create curriculum in specific content areas.

Saving a Curriculum Map:

Add selected maps to a list of saved maps on the My CMs and IMs tab.

1. Click **Teacher Tools** in the upper-right hand corner of any page in SAS.
2. Choose **Curriculum Mapping** from the **Teacher Tools** menu.
3. Locate **Algebra 1 - VMCM - Coordinate Geometry** on the **VMCM Maps** tab. Click on its **Title**.
 - This is a **Voluntary Model Curriculum Map (VMCM)**, which reflects the concepts and competencies identified in the *Algebra I Keystone Assessment Anchor and Eligible Content* document.
4. Scroll down to the columns on the map to show the **Keystone Assessment Anchors & Eligible Content** column.
5. Close the window/tab to close the **Algebra 1 - VMCM - Coordinate Geometry** map.
6. Locate **Algebra 1 - VMCM - Coordinate Geometry** on the **VMCM Maps** tab, and click the **Add to My CMs** icon (green plus sign) in the **Options** column. This will add the map to a list of saved maps on the **My CMs and IMs** tab.

Creating an Instructional Map:

Creating an Instructional Map (IM) gives educators the opportunity to add their own notes and resources to a Curriculum Map (CM). This provides educators with a way to personalize Curriculum Maps to better prepare their own instruction.

1. Locate **Algebra 1 - VMCM - Coordinate Geometry** on the **My CMs and IMs** tab.
2. From the **Options** column, click on the **Create a new Instructional Map** icon (green plus sign). This will add the map to the list **My Instructional Maps** at the bottom of the tab.
3. Locate **Algebra 1 - VMCM - Coordinate Geometry-IM** under **My Instructional Maps**. Click the **Edit** icon (pencil) in the **Options** column.
4. Scroll down to the columns on the map and locate the **Notes for Teaching** column. You may need to scroll all the way down to the bottom of the map to locate the horizontal scroll bar - the **Notes for Teaching** column is the column furthest to the right on the **Map**.

5. Click within the **Notes for Teaching** column in the first row of the map to open the **Teacher Notes Editor**. The **Teacher Notes Editor** functions in a manner similar to traditional word processing software. Because it is embedded within the SAS Portal, it allows users to bring in resources from their **ePortfolio** to add to an **Instructional Map**.
6. Type the phrase **Additional Resources:** into the editor, and then click the **Enter/Return** key on your keyboard.
7. Users have the ability to take items saved in their **ePortfolio** and add them to any **Page** on their **Website** or **Blog** using a tool called the **ePortfolio Manager**. The **ePortfolio Manager** is located in the 4th toolbar in the rich-text editor, and looks like a briefcase.
8. Click the **ePortfolio Manager** icon on the toolbar in the rich-text editor. The **ePortfolio Manager** will show all of the resources saved within the folders in **My ePortfolio**.
9. Click on the **+ (plus) sign** to the left of the **My Files** folder to show the folder(s) underneath the **My Files** folder - locate the **Images** folder (Note - This step may not be necessary if the folder list is already expanded).
10. Click on the **Images** folder. The items within the folder will display on the right side of the tool.
11. Check the image file that was uploaded during the **My ePortfolio** demonstration, and click the **Submit** button.
12. The image you selected will be inserted on the **Page**. Click on the image, and resize it by dragging the handles.
13. Hit the **Enter** key on your keyboard to move down to another line.
14. Click the **ePortfolio Manager** icon on the toolbar in the rich-text editor. The **ePortfolio Manager** will open.
15. Click on the **My Bookmarks** folder. The items within the folder will display on the right side of the tool.
16. Check the **'Technology Tools to Get Teachers Started'** bookmark that was saved during the **My ePortfolio** demonstration, and click the **Submit** button.
17. The bookmark you selected will be inserted in the editor. Inserted files, bookmarks to web sites, or bookmarks to items within **SAS** will appear as hyperlinks.
18. Click the **Save** button. Show participants how the text and inserted items are now visible in the **Notes for Teaching** column on the map.
19. Click the **Save** button in the upper-right corner of the map to save the changes, click **Ok**, and then the **Close** button.

Sharing an Instructional Map:

Share your Instructional Map with others, such as grade level or subject area team teacher, special educators, administrators, etc.

1. Locate *Algebra 1 - VMCM - Coordinate Geometry-IM* under **My Instructional Maps**. Click the **Share** icon (people) in the **Options** column.
2. Enter your own email address. You can also enter email addresses for individuals you wish to share your **Instructional Map** with. Separate addresses with a comma.
3. An email will be sent to each individual listed in the **Sending To:** box. The text of the email will appear in the **Rich Text Editor** at the bottom of the tab. You can make changes to the text by typing within the **Editor**.
4. When the message is complete, click **Share IM**. People will receive the invitation via email, including a link to your **Instructional Map**.
5. Click **Ok** to return to the **My CMs and IMs** tab.