**AGHS Career Readiness Portfolio Checklist**

**12th Grade Checklist**

**Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year of Graduation: \_\_\_\_\_\_\_\_**

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| --- | --- | --- | --- | --- |
| **Mandatory Activities** | **Evidence/Artifact** | **CEW Standard** | **Authorized by:** | **Date:** |
| 🞏 Community Service (2 hrs.) | Community Service Log | 13.1 |  |  |
| 🞏 Meet with assigned counselor to finalize post-secondary plans | Reflection sheet | 13.1, 13.2 |  |  |
| 🞏 Final Senior Survey | Copy of Senior Survey | 13.1, 13.2 |  |  |

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| **Elective Activities**  **(Must complete 4)** | **Evidence/Artifact** | **CEW Standard** | **Authorized by:** | **Date:** |
| 🞏 Attend a college and career fair | Reflection sheet | 13.1, 13.2, 13.3 |  |  |
| 🞏 Obtain 2 letters of recommendation | Letters of Recommendation | 13.2 |  |  |
| 🞏 Attend 2 in-school college and technical school info. sessions | Reflection sheet | 13.1, 13.2, 13.3 |  |  |
| 🞏 Attend CTI | CTI instructor verification and reflection sheet | 13.1, 13.2, 13.3, 13.4 |  |  |
| 🞏 Provide results of PSAT/SAT/ACT/ASVAB/NOCTI | Results sheet | 13.1 |  |  |
| 🞏 Participate in a post-secondary school visit | Reflection sheet | 13.1, 13.2, 13.3 |  |  |
| 🞏 Complete JROTC Course | Relevant coursework and/or reflection sheet | 13.1, 13.2, 13.3 |  |  |
| 🞏 Involvement in an extracurricular activity | Sponsor/Coach documentation and/or reflection sheet | 13.1, 13.3 |  |  |
| 🞏 Evidence of a part-time job | Copy of pay stub, W-2, memo from employer | 13.1, 13.2, 13.3 |  |  |
| 🞏 Attend PFEW Presentation and/or camp | Reflection sheet | 13.4 |  |  |
| 🞏 Attend Financial Aid Night | Reflection sheet | 13.1,13.3 |  |  |
| 🞏 Conduct Scholarship Searches | Search results and Reflection sheet | 13.1, 13.3 |  |  |
| 🞏 Complete the Free Application for Federal Student Aid (FAFSA) | Reflection sheet | 13.1, 13.3 |  |  |
| 🞏 Member of FBLA or TFIM | Sponsor verification and reflection sheet | 13.1, 13.2, 13.3, 13.4 |  |  |

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