PerformancePLUS Quick Reference Guide

Creating Reports Version 4.0



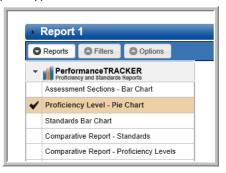
Log into PerformancePLUS and click the Reports icon in the navigation bar.



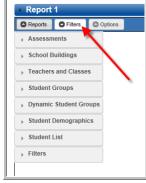
Click on the Reports menu to drop down the categories of reports.



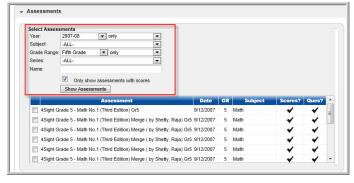
Click on the category to expand the report options. Click on the report type to select. A check mark will appear.



Click on the Filters menu to expand the categories of filters.



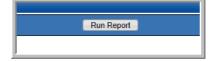
Use the drop downs provided for each filter to narrow the search criteria.



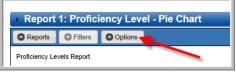
Make the selection by clicking on it. Remove it by either clicking the X or clicking on it again.



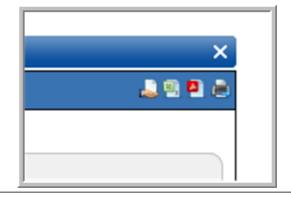
When ready, click the Run Report button to the right of the reporting menus.



If the report has an additional options, they can be found under the Options menu.



In the upper right corner in the blue menu bar are options to save and share, print, or export the report to Excel or PDF.



SUNGARD K-12 EDUCATION

PerformancePLUS Quick Reference Guide Report Descriptions



PerformanceTRACKER—Proficiency and Standard Reports	
ASSESSMENT SECTIONS—BAR CHART This report generates a bar chart that represents each section of a single assessment measured by '% of Max Score' or 'Proficiency Level'.	PROFICIENCY LEVEL—PIE CHART This report displays data using the same number of proficiency levels that your state assessment follows for a given assessment.
STANDARDS BAR CHART This report shows student performance broken out by second-level standards for the selected assessment(s).	COMPARATIVE REPORT—PROFICIENCY LEVELS Compare proficiency levels for groups of students on multiple assessments across multiple years. Click on a proficiency bar to see students associated to that proficiency level.
COMPARATIVE REPORT — STANDARDS Compare multiple assessments across multiple years/grades on the same report. Users can mix national, state, and local assessments. Click on a particular bar to see how students performed on that standard.	ASSESSMENT SCORES This report displays the performance by section of the assessment with various sorting capabilities.
STANDARDS TESTING FREQUENCY This report displays the number of times a standard has been aligned for a given subject, grade, and year. The report does not show the number of times a standard has been assessed.	MASS PRINT STUDENT ASSESSMENT DETAIL (PDF) Creates one sheet per student detailing their performance on a given assessment.
CUMULATIVE PROGRESS (PDF) Creates one sheet per student detailing their progress over time. This report will only run on an assessment that has multiple schedule dates.	ASSESSMENT SCORE MONITOR This report displays the number of sections that a student has grades for on selected assessments. This report could be used to determine cohorts.
"ANY TWO" SCATTER PLOT Compare students according to any two measurement, showing one point for each student on a colored grid.	**PerformanceTRACKER reports can be run on both PerformanceTRACKER and AssessmentBUILDER assessments.
AssessmentBUILDER—Item Level Reports	
ASSESSMENT SUMMARY This report displays summary information about an assessment. A pie chart reflecting student performance on the assessment appears at the bottom.	QUESTION SUMMARY This report displays information question by question. The bar graph in each question will show what percentage of students answered a given question correctly.
STANDARDS ANALYSIS This report displays results by standard and question with the ability to compare your success rate (class, building, or group) to the entire district on a given assessment.	ITEM ANALYSIS—BY QUESTION This report displays results question by question showing how many students answered each possible response.
ITEM ANALYSIS — BY STUDENT This report shows students' scores and their answers to individual questions for each selected assessment.	ITEM ANALYSIS—INCORRECT STUDENT RESPONSES This report shows students who answered each question incorrectly and what their chosen response.
STUDENT SUMMARY This report displays results for all students who took the assessment in order of how they scored.	ASSESSMENT STUDENT RESULTS (PDF) This report creates one sheet per student detailing their performance on a given assessment. It will display how the student did question by question, including question text and student answers.
ASSESSMENT STUDENT RESULTS W/O ANSWERS (PDF) This report creates one sheet per student detailing their performance on a given assessment. It will display how the student did question by question, including question text.	DRILL DOWN THROUGH STRANDS TO QUESTIONS This report displays student results by standard, comparing a filtered class to the district average.
DRILL DOWN THROUGH STRANDS TO QUESTIONS This report displays class results within a district.	**Item Level reports are available with an AssessmentBUILDER subscription.